

IPFW Office of the Registrar  
2101 E. Coliseum Blvd.  
Fort Wayne, IN 46805-1499  
260-481-6815  
E-mail: mclaughp@ipfw.edu  
<http://www.ipfw.edu/registrar/>

## IPFW Unofficial Transcript Request Form

IPFW is an Affirmative Action/Equal Opportunity university.

### Personal Information

Unofficial Transcript Request for:  IU  Purdue

Student ID Number:  Student Birth Date:

Student Name:

Last:  First:  Middle:

Suffix:  Maiden Name or Other Former Name:

E-mail Address (Optional)

### Mail Unofficial Transcript To:

Name/Office/Organization:

Street Address:

City:  State:  Zip:  Country:

Phone: (Include Area Code)

I authorize IPFW to disclose personally identifiable information, including my SSN, to third parties. I understand I do not have to consent to the disclosure of my SSN, but that consent is necessary to process my request.

I affirm that I am the above named student. In compliance with Public Law 93-380, Family Education Rights and Privacy Act of 1974 (as amended), I hereby give my written consent and do therefore authorize IPFW to release my student records as noted.

**Signature of Student:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Print, sign, date and fax this form to 260-481-6110 to request an unofficial transcript.

In most cases, your request will be processed within three business days after your fully completed request is received. This three day estimate does not include mail delivery and mail processing times at other destinations (including other colleges and universities). Holds on your student account or incomplete requests may cause delays.