Supporting Your Research: Resources for Tenured and Tenure-Track Faculty

Office of Sponsored Programs
Institute for Research, Scholarship, and Creative Endeavors
Professional Development Subcommittee of the Fort Wayne (IPFW) Senate
Office of Sponsored Programs
The **Office of Sponsored Programs** (OSP) assists faculty, staff and students with funding opportunities, grant proposal development, and post award management.

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EXTERNAL GRANT PROPOSALS

PRE-AWARD

- Institution, not individual, is the applicant
- Manage all pre-award grant proposal services
- Identify funding sources
- Evaluate potential funding source for eligibility and appropriateness
- Prepare budget (fringe benefits, F&A)
EXTERNAL GRANT PROPOSALS

PRE-AWARD

• Manage parallel processes (internal and sponsor) of proposal preparation and submission

• Internal deadline minimum of five days in advance of sponsor deadline

• Monitor authorization routing of proposals

IPFW Proposal Development Process
EXTERNAL GRANT PROPOSALS

POST AWARD

• Post Award Manager is main contact at IPFW for all post award issues

• Post Award Manager serves as liaison with West Lafayette Sponsored Program Services (SPS) Post Award

• Post Award Manager works in conjunction with College/School Business Manager in the administration of the grants
EXTERNAL GRANT PROPOSALS

POST AWARD

• Common Post Award issues/requests:
  ➢ Account set up
  ➢ Allowability of expenses
  ➢ Notice to Proceed (NTP)
  ➢ No Cost Extension (NCE)
  ➢ Reporting information

Justin Hull, Post Award Manager, hullj@ipfw.edu
INTERNAL FUNDING OPPORTUNITIES
Office of Sponsored Programs

Travel

• IPFW Travel Fund for Prospective PIs/PDs
• IPFW Collaborative Research Travel
• Purdue Research Foundation (PRF) International Travel Grants
• Indiana University (IU) Overseas Conference Fund Grants
INTERNAL FUNDING OPPORTUNITIES
Office of Sponsored Programs

Research and Creative Activity Support

• IPFW Grant-in-Aid of Research or Creative Activity

• Summer Faculty Grants

• Indiana University (IU) New Frontiers in the Arts and Humanities Program
INTERNAL FUNDING OPPORTUNITIES
Office of Sponsored Programs

Other Opportunities

• Outstanding Research Award

See Internal Funding Opportunities webpage for links to all programs and specific details.
STUDENT RESEARCH AND CREATIVE ENDEAVOR

Undergraduate Research Support

- Undergraduate Summer Research Support
- Undergraduate Conference Travel

Specific program details found through links on Student Research & Creative Endeavor webpage.
STUDENT RESEARCH AND CREATIVE ENDEAVOR

Annual Student Research and Creative Endeavor Symposium
Other Resources

Applied Research - Office of Engagement

Human Research Protection Program(IRB)

Helmke Library and Opus
Office of Academic Affairs
Institute for Research, Scholarship, and Creative Endeavors
Institute for Research, Scholarship, and Creative Endeavors

• The goals of the Institute are to support IPFW tenure-track, tenured faculty, and students:
  • with internal funding opportunities, such as multiple grants and travel funds
  • to “bridge” IPFW faculty, undergraduate and graduate students with the community by sharing our research via publications and community events
INTERNAL FUNDING OPPORTUNITIES
NEW LAST YEAR – Faculty Grants

• One Semester Course Release
• Community Engagement
• Collaborative Research

Note - Faculty who receive the $2,500-15,000 grants are required to publish in the IPFW Investigations undergraduate journal or IPFW Connect AND present their research to the public at Science and Society at IPFW (SASI) or IPFW Sponsorship Day at Science Central
INSTITUTE FOR RESEARCH, SCHOLARSHIP, AND CREATIVE ENDEAVORS

INTERNAL FUNDING OPPORTUNITIES

NEW THIS YEAR – Faculty and Graduate Student Travel Funds

- Faculty/Graduate Student Travel Fund to Support Research, Scholarship, or Creative Activity
- Faculty Travel Grant for Presenting Research, Scholarship, or Creative Activity at a Domestic or International Conference
- Graduate Student Travel Grant for Presenting Research, Scholarship, or Creative Activity at a Domestic or International Conference
BRIDGING WITH THE COMMUNITY

IPFW Investigations Online Undergraduate Journal

• NEW THIS YEAR – *Investigations: The Journal of Student Research @ IPFW* is a refereed, open access journal dedicated to the publication and dissemination of research, scholarship, and creative endeavor by IPFW students and their mentors.

• Investigations publications include:
  • Refereed contributions based on research, scholarship, and creative endeavor conducted by IPFW students
  • Scholarship about student research, mentorship, and best practices by the faculty who work with our published authors
BRIDGING WITH THE COMMUNITY

IPFW Investigations continued…

• The Investigations online research journal publishes student research, scholarship, and creative endeavor from all fields and disciplines offered on our campus

• We also publish articles by faculty mentors on mentoring, student research, best practices, and related topics

• We invite faculty to share their research by publishing in Investigations
BRIDGING WITH THE COMMUNITY

IPFW Connect Community Magazine

NEW THIS YEAR – Faculty Sharing Knowledge, Experience, and Expertise

• *IPFW Connect* supports intellectual, social, economic, and cultural experiences that contribute to the growth of our students and the enrichment of northeast Indiana

• The Summer, 2016 inaugural issue of the community-based magazine was just printed last week

• The Fall, 2016 issue will be an election theme published in October
BRIDGING WITH THE COMMUNITY
Science and Society at IPFW (SASI)

2016-17 Date TBA

• A one-day event on campus that provides students and faculty the opportunity to share their research and creative endeavors that are related to science with the IPFW community and the larger northeast Indiana and northwest Ohio community
BRIDGING WITH THE COMMUNITY

UC² - Formerly COAS-sponsored, Now Under the Institute

• *University Community Conversation (UC²)* is a community-focused Program “bringing the community to campus”

• Each calendar year a UC² theme is selected and a variety of events are scheduled. UC² events feature a balance of university and community speakers and presenters

• 2016-17 Presentations
  • “Why Do We Want to Catch Them All? Understanding Pokemon Go!” on Tuesday, Sept 27, 7:30 pm (Walb Classic Ballroom)
  • “The Day of the Dead” on Tuesday, Oct 18 or 25, 7:30 pm (NF 101)
  • “Taking Stock of Election 2016” on Tuesday, Nov. 15, 7:30 pm (Walb Classic Ballroom)
BRIDGING WITH THE COMMUNITY
Portal to the Public

NEW LAST YEAR – Science Central Downtown Fort Wayne

Saturday, November 19, 2016

• A national program run locally by Science Central that helps connect public audiences with current science in their own communities
• The Science Central Portal to the Public program helps make the connection through direct interactions with local researchers and experts
• Science Central initiated the multi-year program via numerous grants received from the Portal to the Public Network (PoPNet), funded by the National Science Foundation (NSF)
BRIDGING WITH THE COMMUNITY

Portal to the Public continued…

Science Central Downtown Fort Wayne

• The Portal to the Public approach is a tested strategy for connecting public audiences with the scientists working in their communities
• Portal to the Public activities can build and strengthen long-term relationships among regional STEM-focused institutions
• IPFW became a PoP member in 2015-16
  • Fellows – faculty from every college/school and one graduate student participated
BRIDGING WITH THE COMMUNITY
IPFW Sponsorship Day

NEW LAST YEAR – Science Central Downtown Fort Wayne

February 18, 2017
• A partnership between Science Central and IPFW's Institute for Research, Scholarship, and Creative Endeavors
• One of the goals of the institute is to expand community understanding and appreciate the work being done by university faculty and their students

IPFW is an Equal Opportunity/Equal Access University.
Last year more than 20 faculty members and 30 students were in attendance, giving hands-on demonstrations and sharing their research with the community.

- “IPFW Science Central Sponsorship Day is a great way for the university to partner with Science Central to engage the northeast Indiana community in science-related activities, broaden the community’s understanding of science, and foster a lifetime love of curiosity-driven inquiry, as well as a way to learn more about their local university and the world-class research being done in their own back yard by their children, friends, and neighbors.” Shannon Bischoff, PhD
BRIDGING WITH THE COMMUNITY
IPFW Sponsorship Day continued…

Science Central Downtown Fort Wayne

Press Coverage Last Year:
IPFW faculty and student research is being funded by some of the nation’s most prestigious funding organizations:
- National Science Foundation
- United States Department of Agriculture
- The Fulbright Program
- National Institutes of Health
- NASA
- The Mellon Foundation
- National Endowment for the Humanities
- Other international and national organizations

IPFW is an Equal Opportunity/Equal Access University.
NEW THIS YEAR – National Conference Support

• The Institute will provide funds toward one conference annually for Colleges or Schools who wish to sponsor an event on campus

• IPFW hosted the national conference for the Reception Study Society (RSS) September 25–26, 2015
  • The two-day event included plenary talks featuring faculty from universities from Brown, Cornell, and Northwestern and presentations by five IPFW faculty members from the College of Arts and Sciences in Women Studies, Communication, English, and History

http://www.ipfw.edu/news/detail.html?id=b81759bb-907d-4da0-971b-b711e9d05851

Contact the Institute Director for more details
Institute for Research, Scholarship, and Creative Endeavors

NEW THIS YEAR – Institute Website
(in development)

http://www.ipfw.edu/centers/irsc/index.html
BRIDGING WITH THE COMMUNITY

Institute for Research, Scholarship, and Creative Endeavors

Institute Steering Committee/Faculty Mentors for Student Research Poster Presentations
Shannon Bischoff  COAS
Connie Kracher  CHHS
Punya Nachappa  COAS
Ryan Yoder  COAS

2016-17 Institute Advisory Committee/Faculty Mentors for Student Research Poster Presentations
Susan Anderson  Helmke Library
Cathleen Carosella  COAS Com Director & Connect Executive Editor
Karol Dehr  COAS
Max Fowler  ETCS Graduate Student
John Kaufeld  Chief Communications Officer
Suzanne LaVere  COAS
Andres Montenegro  VPA
Janet Papiernik  BUS
Rachel Rayburn  EPP
Abe Schwab  IRB
Scott Vitz  ITS

IPFW is an Equal Opportunity/Equal Access University.
## Institute for Research Contacts

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Summer Faculty Grants
SUMMER FACULTY GRANTS

The Office of Academic Affairs offers two summer research grant programs:

- **Summer Faculty Grants** (SFG)

- **Senior Summer Faculty Grants** (Senior SFG)

All SFGs reviewed by the Professional Development Subcommittee (PDS) of the Fort Wayne (IPFW) Senate.

- Andrew Downs, Member, PDS
SUMMER FACULTY GRANTS

• Competitive

• Expect 25 – 40 proposals

• Typically 8 – 10 proposals funded; includes both SFG and Senior SFG

• PDS may recommend fewer proposals for funding
SUMMER FACULTY GRANTS

• $8,000 taxable summer stipend

• Requires 40 consecutive working days (eight weeks) between end of spring semester and beginning of fall semester

• Teaching is not permitted during the grant period
SUMMER FACULTY GRANTS

Proposal Content

• Write for the lay audience; educated non-specialists

• Lively writing style

• Correct grammar and spelling

• Avoid jargon; if not possible, define at first use

• Define scientific terms; reviewers are not necessarily experts in your discipline
SUMMER FACULTY GRANTS

Proposal Content

• Write in relation to the evaluation criteria used by PDS

• Place the proposed project within the context of your discipline; provide background of ideas and relevance

• Why is this important? What is the significance?

• Convey how this project fits into your overall research plan

• Pictures in application only if they help explain proposed project better than words
SUMMER FACULTY GRANTS

Additional Considerations

• Submit compliance approvals at the time of SFG application
  ➢ Awards not paid until all compliance approvals in place

• Utilize availability of previously funded proposals

• Agreement as part of application
  ➢ Not following through can jeopardize future funding

• Change in project requires prior approval; rarely granted
SUMMER FACULTY GRANTS

Process

• Online application available on OSP website within Internal Funding Opportunities as Summer Faculty Grants

• Late submissions not accepted by the electronic system
  ➢ Chair approvals must be submitted prior to deadline

• PDS evaluates, ranks, and recommends to VCAA

• Notification to applicants no later than end of Fall semester

• Upon request, PDS will provide a brief written evaluation of your proposal
Supporting Your Research

Q & A