



DEPARTMENT: _____

POSITION

POSITION TITLE:

NO. OF POSITIONS: _____

TYPE OF APPOINTMENT: _____

DISCIPLINE: _____

AREA OF EXPERTISE: _____

QUALIFICATIONS/REQUIREMENTS

EMPLOYMENT IS CONTINGENT ON A SATISFACTORY BACKGROUND RECORDS CHECK.

DUTIES:

EFFECTIVE DATE: _____

APPLICATION DEADLINE:

APPLICATION REQUIREMENTS

*ALL CANDIDATES WHO ARE INTERVIEWED SHOULD PREPARE A 45-60 MINUTE INSTRUCTIONAL PRESENTATION.

SUBMIT TO:

Indiana University-Purdue University Fort Wayne
2101 E. Coliseum Blvd.
Fort Wayne, In 46805-1499

CONTACT INFORMATION:

DESCRIPTION OF DEPARTMENT AND UNIVERSITY

DEPARTMENT DESCRIPTION:

UNIVERSITY DESCRIPTION AND LOCATION:

Indiana University-Purdue University Fort Wayne (IPFW) is the largest university in northeast Indiana, offering more than 200 prestigious Indiana University and Purdue University degrees and certificates. More than 13,000 students of diverse ages, races and nationalities belong to the IPFW family. The 688-acre campus in Fort Wayne is home to nearly 10,000 degree-seeking undergraduate and graduate students. Through IPFW's partnerships with area high schools, almost 3,300 high school students take dual-credit courses, simultaneously earning both high school and college credits. IPFW is accredited by The Higher Learning Commission of the North Central Association of Colleges and Schools. Learn more about us at IPFW.edu.

ADDITIONAL INFORMATION

IPFW is an EEO/AA employer fully committed to achieving a diverse workforce. All individuals, including minorities, women, individuals with disabilities, and protected veterans are encouraged to apply.

EMAIL ROUTING

IMPORTANT: When form is initiated:

1. email copy to Julie Yoder at yoderj@ipfw.edu.
2. print a hard copy, sign, add search paperwork, and route for required signatures.

Required Signature Routing	
1	Search committee chair
2	Department chair
3	College dean
4	Faculty records (Julie Yoder)
5	Associate vice chancellor for teaching and learning (Marcia Dixson)

This is only for web posting. HRE01 and print ads must be approved separately and **prior** to the actual posting. Posting will not be implemented until the **position** paperwork (HRE01 and print ads) is approved by the Vice Chancellor for Academic Affairs.

Ad will be posted on the Office of Academic Affairs website.

<http://ipfw.edu/offices/oa/academic-affairs/employment/>