Minutes of the
Graduate Directors Meeting
Wednesday, January 25, 2017
1 – 2 pm, Kettler Hall, Room G83

PRESENT: Hosni Abu-Mulaweh (CME), Michelle Kearl (Communication), Carrie Stumph and Mary Remenschneider (MBA), Guoping Wang (ECE), Carol Sternberger (OGS), Brenda Blazier (OGS), Susan Humphrey (OGS), Andrea Myers (GSO President), Kim O’Connor (OLS), Brian Mylrea (OIE), Doug Weakley (Mathematical Sciences), Jin Soung Yoo (Computer Science), Wylie Sirk (EDLD), Kerrie Fineran (CNSM), Elliott Blumenthal (Biology), Barton Price (Graduate Advisor), Jane Leatherman (SPED), Lewis Roberts (English)

ABSENT: Hongli Luo (Technology), Brian Fife (Public Policy), David Cochran (IPFW Voting Member on Purdue Graduate Council), Nila Reimer (Nursing)

The meeting was called to order by Carol Sternberger at 1:00 pm.

- Approval of agenda by consensus.
- Approval of November 16, 2016 minutes by consensus.
- Andrea Myers, the GSO President, presented a GSO update
  - GSO will sponsor 4 events this semester: Homecoming Sheet Decorating Contest on 2/11 at 5pm, 3 Minute Thesis Workshop #5 – “Look at This!” led by Andres Montenegro on 2/3 at 4:30pm in KT 117, Hockey Game on 2/17 at 8pm and Professional Development Session on Interviewing led by Kevin Stoller on 2/23 at 12noon
  - Tickets for the Hockey Game are $5 and they are on sale now in the Office of Graduate Studies office, Kettler 263
- Future Events this Spring: Networking at Conferences Professional Development Session in late March and Writing Personal Statements Session in mid-April – Carol would like Grad Directors to submit names for speakers at these 2 events
- Graduate Students can find more information at ipfw.edu/my-community
- GSO will be needing new officers for next year

- Carol gave an update about this year’s 3MT Contest on Wednesday, March 15, 2017 at 5pm in Walb Classic Ballroom
  - Next 3MT Workshop is Friday, February 3rd in KT 117 - “Look at This!” from 4:30 – 6pm. Andres Montenegro will lead this workshop on the correct way to use Power Point.

- Carol wants to feature Graduate Faculty doing research with students in the next Distinguish online journal
  - Please email Lindsey Dutrieux the names of Graduate Faculty and students
• Slate Training will be repeated again this Friday, 1/27/17 at 10am in KT178 for Graduate Directors, Secretaries, Advisors and Admissions Committee Members. Susan Humphrey sent out an email with an attachment of the Power Point that will be used for the Web-Ex training with Purdue West Lafayette’s JoAnne Sandifur and Michelle Goodin from the Graduate School.

  ◦ IU Graduate Admissions Slate Training will be this fall because Slate will be used in Fall 2017 for all Fall 2018 applications. IU Graduate staff can also come to the Slate Training this Friday. Carol has asked Susan Humphrey to coordinate the Slate Training during the IU to PU transitions.

• IU/PU Transitions
  ◦ Carol shared what she knows to be true at this point.
  ◦ Last week Carol was told by the PU Grad School that the Graduate Courses numbering would be handled the same way that the Undergraduate Courses are being handled: a spreadsheet of IU courses will be sent to PU so that they can assign PU course numbers.
  ◦ 2 obstacles are: courses that haven’t been taught in past 5 years and special topics courses. It is being determined how they will be handled.
  ◦ Carol is requesting that each of the IU Graduate Directors and Graduate Faculty (including LTL’s and Visiting Instructors) who wish to be assigned a Graduate Faculty Status (needed to serve on any graduate student committee or to teach a graduate course) submit a CV to her with “PU Graduate Status” in the subject line of your email by March 31st.
  ◦ Carol is asking PUWL for a second voting representative to serve on the Graduate Council. David Cochran is the current voting representative. They attend the Regional Meetings with the Dean and Provost’s Office and the Regional Campuses.
  ◦ There will be another Transition Meeting with Marcia Dixson next Monday.

• Upcoming Graduate Director Meetings in 2017:

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Location</th>
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<tbody>
<tr>
<td>Friday, February 17th</td>
<td>11am – 12 noon</td>
<td>Kettler Hall Conference Room 178</td>
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<tr>
<td>Friday, March 31st</td>
<td>12 noon – 1pm</td>
<td>Kettler Hall Conference Room 178</td>
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<tr>
<td>Friday, April 21st</td>
<td>1pm – 2pm</td>
<td>Kettler Hall Conference Room 178</td>
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The meeting was adjourned at 1:40pm.

Submitted by: Brenda Blazier, Office of Graduate Studies