JOB DESCRIPTION

Job Title: Process Engineer

SUMMARY

Champions continuous improvement activates through application of engineering expertise on individual and team projects. Sustains gains through maintaining standards. Supports other areas of the company as needed.

PRIMARY RESPONSIBILITIES

- Continuously improve operations through application of lean and engineering skills.
- Develop technical expertise in thermoforming and extrusion coating operations
- Create/Update the following information on an as needed basis:
  - Standardized work instructions
  - Process parameter control sheets
  - Other controlled documents.
- Light machine design and modifications
- Improve the problem solving skills of others through coaching exercises.
- Prepare/Maintain detailed plant layouts
- With respect to other departments
  - Aid product engineering in timely in implementation of engineering changes and lead any process changes needed for a smooth start-up
  - Work with quality in problem solving teams
  - Perform feasibility studies on process changes related to changed or new processes
  - Assist in the development of APQP documents.
    - Process Flows, PFMEA, Control Plans, etc.
  - Manage statistical process control (SPC) program.
  - Participate in VA/VE action group and production meetings.

KNOWLEDGE, SKILLS AND ABILITIES

- B.S. in Engineering (Mechanical, Industrial, or Manufacturing Preferred)
- Entry level position
- Computer experience with Microsoft Office, Minitab, and CAD
- Excellent oral and written communications skills
- Proficient learner
- Strong ability to interface with all levels of staff to achieve organizational goals
- Must be highly organized and a self-starter