Engineering, Technology, and Computer Science
Assembly of Representatives
Minutes – November 2, 2015

Assembly Members Present: Hosni Abu-Mulaweh, Zhuming Bi, David Cochran, Adolfo Coronado, Barry Dupen, Mike Fruchey, Brenda Groff, Bongsu Kang, Hongli Luo, Dina Mansour-Cole, Paresh Mishra, David Momoh, Ramesh Narang, Hossein Oloomi, George Petruska, Guoping Wang,

Assembly Member Excused: Hal Broberg
Assembly Member Unexcused: Anyi Liu

Call to order
The meeting was called to order at 12:00 p.m. by Presiding Officer Barry Dupen.

Approval of the Minutes
The October 5, 2015 minutes were approved as written.

Report of Presiding Officer – Barry Dupen – No report

Acceptance of the agenda
The agenda was accepted and approved.

Old Business
- Creating a College Assessment Committee – Kim McDonald reported on assessment by the Senate, which recently passed a revised campus assessment document. One of the things in the revision is that there will be a college level assessment committee to review the yearly department level assessment reports. This can be a Dean appointed committee or part of the faculty governance structure reporting to the Assembly. After discussion the Assembly decided it should be a committee established by the Dean.

Committee Reports
- Curriculum – Dina Mansour-Cole for Chao Chen, Chair
  Two Curriculum documents presented:
  CS – Revised Bachelor of Science in Computer Science – Approved
  ECE - ECE 460 Power Electronics Revision – Approved

  Graduate Curriculum Changes – Curriculum document 76-1 revised to include graduate curriculum courses and also that Curriculum Committee approves changes to courses (Section I.C.). Approved

- Educational Policy – Hossein Oloomi– No report

- Faculty Affairs – Hosni Abu-Mulaweh, Chair
  1. Consideration of a once a year vote of confidence on the Dean – The committee recommends that a once a year vote should not take place.
  2. Reducing the size of the Assembly from 3 members per department to 2 per department. The committee recommended no change to Assembly membership. Consideration should be given to relocating the meetings to a larger room.
• **Nominating** – Guoping Wang, Chair - No report

**New Business**

**The general good and welfare of the College**
Departments should be revising their Promotion and Tenure documents by December to align with the new Senate guidelines.

There was a question as to whether ET building was locked at 11 p.m. Judy will check on this and report back.

There is a workshop on “**Predatory Journals, Emerging Trends and Making an Impact**” on November 19th from 3-4 pm and November 20th from 10-11 am, Helmke Library room 440A.

**Adjournment**
The meeting was adjourned at 12:31 p.m.

**Next meeting**
December 7, 2015 in ET 206 at 12 p.m.