Getting Started with Keynote for iPad

Create or Open a Presentation
• Replace Text and Image Placeholders.

Add and Organize Slides
• Add, Duplicate, or Delete Slides.
• Reorder Slides.
• Group and Manage Slides.

Images, Text, Shapes, Charts, and Tables
• Add Images, Shapes, and Text.
• Select and Edit Text.
• Link a Shape, Image, or Text box to a Web page or E-mail message.
• Edit the Displayed Text of a Hyperlink.
• Edit the Linked URL or E-mail Address of a Hyperlink.
• Open a Hyperlink.
• Remove a Hyperlink.
• Create and Edit Bulleted or Numbered lists.
• Select an Object.
• Select Multiple Objects.
• Manipulate Objects in Keynote.
• Copy and Paste an Image, Shape, Text box or Movie.
• Rotate an Image, Shape, or Text box.
• Flip an Image.
• Match the Sizes of Two Objects.
• Connect Two Objects with a Line.

Tables
• Create a New Table.
• Change Color and Layout of a Table.

Charts
• Create a New Chart.
• Change the Chart Type or Style.
• Add, Modify, or Remove Labels and Axis Markings.

Animations
• Add a Transition Between Slides.
• Move an Object Onto or Off of a Slide.
• Start and Stop Movie or Audio Playback.

Presenting
• Playing a Presentation.
• Set a Presentation to Play by Itself.
• Presenter Display.
• Presenter Notes.
• Activate the Laser Pointer.
• Use Keynote Remote App.

Sharing Presentations
• Sharing Through iTunes.
• E-mail Presentations.
• Store Presentations in iCloud.