Minutes of the
Graduate Directors Meeting
Thursday, April 30, 2015
11:00 a.m. – 12 noon, Kettler Hall 178

PRESENT: Ali Alavizadeh (Technology), Steve Carr (Communication), Jane Leatherman (Professional Studies), Brian Fife (Public Policy), Deb Poling (Nursing), Carolyn Lindquist (Educational Leadership), Jeong-il Cho (Special Education), Jin Soung Yoo (Computer Sciences), Maneesh Sharma (MBA), Abdullah Eroglu (Engineering), Carol Sternberger (OGS), Brenda Blazier (OGS), Susan Humphrey (OGS), Ca
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ternberger (OGS), Barton Price (Graduate Advisor)
ABSENT: Max Montesino (OLS), David Cochran (Engineering), Lewis Roberts (English & Linguistics), Terri Swim (Educational Studies), Frank Paladino (Biology)
GUEST: David Peterson (Financial Aid)

The meeting was called to order by Carol Sternberger at 11:00 a.m.

• Approval of agenda by consensus.

• Approval of March 18th minutes by consensus.

• Carly Thompson presented GSO update:
  o Carly will be continuing as Graduate Administrative Assistant for OGS this summer!
  o She will be organizing events for the GSO for next year.
  o The GSO needs a Secretary and Treasurer – please email Carly with any suggestions.
  o Carly announced that tonight, April 30th, Geeta Buda, Co-President of GSO, will be leading a Nepal Earthquake Relief Candlelight Vigil from 5-9 p.m. at Alumni Plaza.

• David Peterson from Financial Aid called in to join the meeting.
  o David addressed the question of whether students can receive loans if they are not fully admitted into graduate school.
  o He said that we can do it if they are in a preparatory coursework program.
  o They are not Non-degree students but instead they are admitted into a Pre-program.
  o Carol said that there will need to be further discussions on this topic this summer that would include the Registrar.
• Steve Carr presented the Admitting with GPA’s below 3.0 Appeal Process developed by Maneesh Sharma and himself.
  
  o He said that this is not an appeal process for students’ use.
  
  o They wanted an informal appeal process as the first step which would include the Graduate Director talking to the Director of Graduate Studies so that a formal appeal process would not be necessary.
  
  o Carol shared that Carl was concerned because there was no minimum GPA and that the ruling of the committee is final. Carol advised that it be changed to the recommendation of the committee would be taken to the VCAA.
  
  o Carol called for a vote on the appeal process. It was approved unanimously. Carol asked Steve and Maneesh to finalize and send the appeal process to her so that she can send it out and give it to Carl.
  
• Carol said that she has drafted surveys which she would like to send to graduate students.
  
  o Ali Alavizadeh offered to review the surveys.
  
• Carol explained the OGS Spring Marketing Campaign is underway – majority of responses have been from emails rather than postcards. We have decided that for in house students and employees with Bachelor Degrees we will communicate by email. Follow up has included reply emails and phone calls.
  
  o Carol requested follow up reports on these students from the Graduate Directors and programs.
  
• Carol would like to develop a Teaching Assistant Award at IPFW so that we can nominate one overall winner for the Midwest Association of Graduate Schools’ (MAGS) Teaching Assistant Award – this is limited to TA’s not RA’s.
  
• Carol said that we are moving forward with the Three Minute Thesis (3MT). If interested in serving on the committee, please let Carol know.
  
• Slate training will be for Purdue programs only starting on Tuesday, 6/2 at 1:30pm.
  
• Carol shared that for Assessment, Graduate Student Outcomes will have to be developed. Carol will email examples of Graduate Student Outcomes.
  
• No Graduate Director Meeting in May!

The meeting was adjourned at 12 noon.

Submitted by: Brenda Blazier, Office of Graduate Studies