BUDGETARY RECOMMENDATIONS PRESENTED TO
CHANCELLOR VICKY CARWEIN
BY THE MEMBERS OF THE CAMPUS BUDGET COMMITTEE

March 31, 2014
Members of the Campus Budget Committee (2013-2014)

Marla Baden, Library
Bobbi Barnes, CSSAC
Bruce Busby, Student Affairs
Brad Crowe, Student
Stanley Davis, Chair
Brian Fife, Faculty
Rachel Hile, Faculty
John Hrehov, Faculty
Jennifer Oxtoby, APSAC
Kathy Pollock, Faculty
Carlos Pomalaza-Ráez, Faculty
Tammy Toscos, Faculty

Please Note: The members of the committee determined to make two sets of budgetary recommendations at this time: recommendations specific for the 2014-2015 fiscal year and long term recommendations which should be considered beyond the next fiscal year. A vote was taken on each recommendation and the breakdown of each vote is recorded.
Part I: Recommendations for the 2014-2015 Fiscal Year

(The recommendations are in no particular order)

1. Remand LTL money (approximately $560,000) to the academic units and maintain a reasonable surplus in the OAA office to ensure that emergency sections of key courses can be provided for students as needed. Passed: 12 votes in favor, 0 votes opposed. ☑ Accepted Jointly with VCAA

2. Fund clinical supervision in the College of Health and Human Services (approximately $300,000). Passed: 12 votes in favor, 0 votes opposed. ☑ Accepted

3. Reduce salary and wages in the ITS unit by $220,000. Passed: 12 votes in favor, 0 votes opposed. ☑ Accepted

4. Increase the Helmke Library materials budget by $114,000. Passed: 12 votes in favor, 0 votes opposed. ☑ Accepted

5. Fund the security system (approximately $170,000) within the OAA budget but only by using reserve funds and not general funds. Subsequently, the maintenance of this system should be built into the general fund budget. Passed: 12 votes in favor, 0 votes opposed. ☑ Accepted

6. Fund the ETCS building rewire and upgrade (approximately $524,000) by using reserve funds and not general funds. Subsequently, the maintenance of this system should be built into the general fund budget. This project could be paid for all at once or could be phased-in over three years. Passed: 12 votes in favor, 0 votes opposed. ☑ Accepted

7. Fund the tuition incentive program in SAEM (approximately $208,125). Passed: 12 votes in favor, 0 votes opposed. ☑ Accepted

8. Provide a child care subsidy in SAEM not to exceed $83,000. Passed: 10 votes in favor, 2 votes opposed. ☑ Accepted
9. Reduce the Chancellor’s current budget by $250,000. Passed: 11 votes in favor, 1 vote opposed.
  _accepted

10. Reduce the VCFAA supply and equipment budget by $186,000. Passed: 12 votes in favor, 0 votes opposed.
    _accepted

11. Provide funding in the VCFAA budget for CampusLink not to exceed $35,000. Passed: 12 votes in favor, 0 votes opposed.
    _accepted

12. Fund the student debt portion of the VCFAA budget (approximately $800,000) by using reserve funds and not general funds. Subsequently, a reserve for student debt should be built into the VCFAA budget. Passed: 12 votes in favor, 0 votes opposed.
    _accepted

13. Reduce the VCA supply and equipment budget request for fiscal year 2015 by $39,250 (decrease postage request by $30,000 and decrease the hospitality increase by $9,250). Passed: 12 votes in favor, 0 votes opposed.
    _accepted (reduced S&E)

14. Limit the increase in salary and wages in the VCA unit to one administrative assistant and three development officers. Passed: 8 votes in favor, 4 votes opposed.
    _accepted at current rates

15. Simplify the gift accounts and shift funds less than $1,000 to the general fund. Passed: 8 votes in favor, 4 votes opposed.
    _accepted – will review correct process

16. The recommendations for the 2014-15 fiscal year presented by the Campus Budget Committee should be promulgated to the public. Passed: 12 votes in favor, 0 votes opposed.
    _accepted
Part II: Long Term Recommendations Beyond the 2014-2015 Fiscal Year

(The recommendations are in no particular order)

1. Salary increases must be implemented as soon as possible. Requests must be submitted to the Purdue Board of Trustees by March of each year. Passed: 12 votes in favor, 0 votes opposed.
   - Accepted – will be granted dependent upon sufficient and available dollars, must be done by 1st of each year

2. The Helmke Library budget must be strategically increased over time. Passed: 12 votes in favor, 0 votes opposed.
   - Accepted - will be increased dependent upon sufficient and available dollars

3. Review the policy and practice with regard to the use of LTLs. Passed: 12 votes in favor, 0 votes opposed.
   - Accepted – to be performed by VCAA

4. Create a reasonable formula for allocating supply and equipment funds to academic units based on faculty size, enrollments, and special needs. Passed: 12 votes in favor, 0 votes opposed.
   - Accepted – process to be determined

5.a. Commission an external review of the Athletic Department. Passed: 12 votes in favor, 0 votes opposed.
   - Accepted - /currently audited by external and internal organizations.

5.b. The budget process for the athletic budget should be the same as for other academic and administrative units. Passed: 12 votes in favor, 0 votes opposed.
   - Under current review as part of review of the continuing education general-internal audit reviewing this summer

6. Review differential policies with regard to tuition as well as administrative fees from professional schools. Passed: 12 votes in favor, 0 votes opposed.
   - Under consideration by VCAA

7. Commission a comprehensive review of day-to-day executive administration with the objective of bringing institutional support into alignment with peer institutions. Passed: 12 votes in favor, 0 votes opposed.
   - Part of upcoming prioritization process
8. Conduct a follow-up review of the Child Care Center assessing its progress toward goals. **Passed: 12 votes in favor, 0 votes opposed.**
   - Accepted – ongoing monitoring

9. Find a more substantive way to define the “miscellaneous” budgetary category. **Passed: 12 votes in favor, 0 votes opposed.**
   - Will review to accomplish more precise reporting

10. Review academic and administrative programs to ensure that appropriate metrics for success are utilized. **Passed: 12 votes in favor, 0 votes opposed.**
    - Part of upcoming prioritization process

11. Review academic and administrative programs with similar goals and/or missions for potential consolidation. **Passed: 12 votes in favor, 0 votes opposed.**
    - Part of upcoming prioritization process

12. Review teaching load assignments among faculty including course releases to ensure consistency across departments and programs. **Passed: 12 votes in favor, 0 votes opposed.**
    - Under review by VCAA

13. Review the contracts for departmental chairs to determine if some could be shifted from 12 to 10 month contracts. **Passed: 12 votes in favor, 0 votes opposed.**
    - Under review by VCAA

14. On an annual basis, post “A Citizen’s Guide to the Indiana University-Purdue University Fort Wayne (IPFW) Budget” on the IPFW website. Present a user-friendly explanation of revenues and expenditures at IPFW. **Passed: 12 votes in favor, 0 votes opposed.**
    - Will be reviewed (i.e., dashboard, highlights, etc.)

15. The long term recommendations presented by the Campus Budget Committee should be promulgated to the public. **Passed: 12 votes in favor, 0 votes opposed.**
    - Accepted