Your Safety

IPFW is concerned about the safety and welfare of all campus members and guests, and is committed to promoting a safe and secure environment. Although we have been fortunate in not experiencing a significant number of serious crimes, the potential for such incidents always exists.

The university attempts to provide a safe and secure environment for students, staff, and visitors. But it is only possible to maintain safety and security when every student and staff member takes an active part in this effort. Please report all suspicious or criminal activity immediately by calling 6-911 from any campus phone. That purpose of this publication is threefold:

• To inform students and staff of the university’s policies and programs that promote safety and security.
• To increase awareness by summarizing recent crime data.
• To suggest ways that students and staff can deter criminal behavior and promote the safety of persons and possessions.

No matter how effective the university’s programs may be, the primary responsibility for safety and security lies with each of us. No police force or set of procedures can be effective unless individuals exercise reasonable care and prudence. Safety and security are everyone’s responsibility. Statistics in this report are obtained from IPFW Police and Safety, Fort Wayne Police Department, Office of the Dean of Students, and Athletics, Recreation, and Intramural Sports.

IPFW Police and Safety

The Police and Safety office is located in the Physical Plant (west of Classroom-Medical Building) and is staffed 24 hours a day, 7 days a week, 365 days a year. The staff consists of 11 police officers, 2 security officers, and 3 clerk/dispatchers. Under state law, police officers possess full police powers including the powers of arrest (RC-20-13-5) on all property owned or occupied by the university. Police and Safety works closely with local law enforcement agencies and solicits information on criminal activity of students off-campus locations. Authorized through agreement with the City of Fort Wayne, Police and Safety has secondary jurisdiction throughout the city. Its mission is to protect and serve the campus community by providing a safe environment through enforcement, service, and education.

Some of the services available through Police and Safety are the following:

• Jump starts for stranded motorists,
• Unlock service for individuals who have locked their keys in their car,
• Escort service available 24 hours a day for students and staff,
• Campus-wide emergency telephone system monitored 24 hours a day,
• Free engraving of social security or identification numbers on personal property,
• Lost-and-found department,
• Crime prevention lectures and seminars, which include new student orientation numerous times per year, staff training on security procedures, and programs on special safety and security topics upon request,
• RAD (Rape Agression Defense) classes.

Call extension 6626 for information.

Security of Campus Facilities

Most buildings are normally open from 7 a.m. to 11 p.m. Monday through Thursday, and 10 a.m. to 11 p.m. Sunday. Employees have been instructed to immediately report any suspicious situations and not to admit strangers into buildings or offices. Students, faculty, and staff are encouraged to report lock deficiencies and inadequate lighting on walkways or trees and shrubbery that are a safety/security concern to the Physical Plant or Police and Safety.

Crime Reporting

Numerous efforts are made to advise members of the campus community on a timely basis about campus crime and crime-related problems. These efforts include:

• Quarterly and annual crime reports: Reports of crime-related information are compiled, published, and widely distributed.
• Student newspaper: The student newspaper, The Communicator, prints news briefs on criminal activities and special notices when needed.
• Special alerts: When incidents occur that could pose a threat to persons or property, special printed crime alerts are posted throughout the campus and posted to IPFW’s Web page and bulletin boards.

IPFW does not allow victims or witnesses to report crimes on a confidential basis that do not appear in this report. Professional counselors are not encouraged to inform the persons they are counseling to report crimes on a confidential basis.

Fire Safety Plan

In the Event of Fire:

• If you discover a fire, activate the building fire alarm system, and call the police (dial emergency 6-911).
• Leave the fire area immediately following your planned exit route and closing all doors behind you to slow the spread of fire and smoke.
• Exit the building via the closest exit or exit stairway.
• Never use an elevator when evacuating a burning building.
• Once outside the building, move to a safe area. Tell the fire department if anyone is left in the building and do not re-enter until you are told you may.

If you are unable to exit or are trapped:

• Stay calm, and if possible, climb to a window or other escape route. Do not go up to the roof window.
• If possible, move to a room with an outside window. Telephone the fire department from the window.
• Stay where you are until rescued. You may be in the best position to save the building.
• Stay calm and do not panic.
• Keep your head below window sills.
• Call “Fire!” or other signal words.
• Stand a window and throw a cloth or coat around the cracks in the door to help keep smoke out of your refuge.
• If possible, open the window at the top and bottom. Be ready to shout the window if necessary or smoke rushes in.
• Be patient. The rescue of occupants of large structures could take hours.

Portable Fire Extinguishers

Some will not work on flammable liquids, combustible metals, or electrical fires. 

Portable Fire Extinguishers at the university are intended for use by trained individuals.

Most portable extinguishers are appropriate for only small, contained fires, such as a fire in a wastebasket. Some will not work on flammable liquids, combustible metals, or electrical fires.

Do not fight a fire if you have not been trained, are unsure about the type of extinguisher or how to use it, or if the fire is spreading or blocking your escape.

Rape Aggression Defense classes are provided free to the campus community by university police. Call extension 6626 for information.

Matters related to student conduct are the responsibility of the dean of students. Established due process procedures are described in the Student Handbook under the Code of Student Rights, Responsibilities, and Conduct.

In cases involving a student accused of violating any regulation governing student conduct, disciplinary action may be taken. Such actions follow the established due process procedures as described in the Student Handbook under the Code of Student Rights, Responsibilities, and Conduct.

When university disciplinary hearings are held, concerning alleged sexual assault, the student and student’s accuser are entitled to the same opportunities to have others present during the hearing, and both the student and the student’s accuser shall be informed of the outcome of the disciplinary proceedings.

Sanctions the university may impose in cases involving sex offenses include reprimand and warning, disciplinary probation, restitution, participation in a specific program, provision of a specific service, suspension, and expulsion. The university will change a victim’s academic situation on a confidential basis.

The best defenses against rape and sexual assault are alertness and awareness. At all times, including dating situations, you should:

• Let a friend or roommate know whom you will be with, where you will be, and when you expect to return.
• Leave your address and phone number.
• Not allow peer pressure to influence the amount of alcohol you drink.

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Drug and Alcohol Policy

IPFW regulations prohibit the possession, consumption, distribution, or sale of alcoholic beverages and illegal drugs, as defined by state law, on campus except as expressly permitted by the Internal Operating Procedures for the Possession, Consumption, Distribution, and Sale of Alcoholic Beverages on the Fort Wayne Campus. Policies (Executive Memorandum No. C-49 "Campus Statistics and Security Policy and Procedure." Note: This campus does not have residential facilities at this time.

Crime Definitions

(FBI-Uniform Crime Reporting)

**Murder and non-negligent manslaughter**

The willful (non-negligent) killing of one human being by another.

**Forcible sex offenses**

Any sexual act directed against another person, forcibly and/or against that person’s will, or not forcibly or against that person’s will where the victim is incapable of giving consent.

**Nonforcible sex offenses**

Nonforcible sexual intercourse and other unlawful sexual acts.

**Robbery**

The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force, threat of force or violence, and/or by putting the victim in fear.

**Aggravated Assault**

An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

**Burglary**

The unlawful entry of a structure to commit a felony or theft.

**Motor vehicle theft**

The theft or attempted theft of a motor vehicle.

**Negligent manslaughter**

The killing of another person through gross negligence.

**Arson**

Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, or personal property of another.

**Rape Victims**

If you are the victim of a rape, get to a safe place as soon as you can. Then you should

- Try to preserve all physical evidence. Do not bathe, douche, use the toilet, or change clothing.
- Notify the police—even if you are unsure about filing charges.
- Get medical attention as soon as possible. The police will assist with this.
- Call a close friend, counselor, or other trusted person who can be with you during your interview with the police.
- Use the victim-assistance services of campus and/or community agencies, including the dean of students,

**Drug Law Violations**

Persons Referred for Campus Disciplinary Action

*No numbers reported.*

**Persons Referred for Campus Disciplinary Action**

*No numbers reported.*

**Arrests**

*No numbers reported.*

**Weapons Possession**

Persons Referred for Campus Disciplinary Action

*No numbers reported.*

**Arrests**

*No numbers reported.*

Directions & Contacts:

- Call Police and Safety at 219-337-4400 for assistance.
- Call 911 for police, fire, or medical emergencies.
- Call IPFW Campus Emergency Telephone 219-337-2400 for assistance.
- Call 219-337-4811 for police, fire, or medical emergencies.

Crime Statistics

Fort Wayne Campus 1998

<table>
<thead>
<tr>
<th>Number of Arrests or Persons Referred for Campus Disciplinary Action*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Residential Facility</td>
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<tr>
<td>----------------------</td>
</tr>
<tr>
<td>Larceny</td>
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<tr>
<td>Property damage</td>
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<tr>
<td>Burglary</td>
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<tr>
<td>Forcible sex offenses</td>
</tr>
<tr>
<td>Nonforcible sex offenses</td>
</tr>
<tr>
<td>Robbery</td>
</tr>
<tr>
<td>Motor vehicle theft</td>
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<tr>
<td>Narcotics</td>
</tr>
<tr>
<td>Vandalism</td>
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<tr>
<td>Total</td>
</tr>
</tbody>
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Note: These are the actual or perceived race, gender, religion, sexual orientation, ethnicity, or disability of the victim.

For a complete listing of IPFW regulations, consult the Code of Student Rights, Responsibilities, and Conduct in the Student Handbook. Copies are available in the Office of the Dean of Students, Wallis 113, 481-6601.

Emergency Telephones

Call Police and Safety at 219-337-4400. If from any campus telephone, or use any of the emergency telephones on campus. Emergency telephones can be activated by pushing the button on the telephone. After pushing the button, you will hear a ring and the Police and Safety dispatcher will answer. Advise the dispatcher what the emergency is. The phone line remains connected for five minutes so dispatchers can monitor activities in the area. These phones are very sensitive and pick up voices from as far away as 20 feet. Please restrict use of the emergency phones to emergencies only. Dispatchers are available 24 hours a day to respond to emergency calls.

For criminal reports, Police and Safety may be contacted at 219-652-7000. You may also stop by the office, which is staffed 24 hours a day. All criminal reports will be investigated as soon as possible.

Free on-campus telephones are located in the lobbies and corridors of all campus buildings. These telephones can be used to contact the university police for routine services such as jump starts and vehicle unlock; for these routine services, call the office at 219-652-7000.

*This publication complies with Executive Memorandum No. C-49 “Campus Statistics and Security Policy and Procedure.”