IPFW 2009 Fire Statistics

IPFW 2009 Fire Amenity Chart

IPFW Annual Security and Fire Safety Report: Your Safety

The Indiana University-Purdue University Fort Wayne community offers numerous advantages to students and residents. The community is a great place to live, work, and study. However, it is not immune to the kinds of problems that beset the rest of the nation. Unfortunately, one of these problems—crime—is a reality at IPFW.

The university attempts to provide a safe and secure environment for students, staff, and visitors. However, it is only possible to maintain safety and security when every student and staff member takes an active part in the effort. The purpose of this publication is:

• To inform students and staff of the university’s more than 200 policies and programs that promote safety and security.
• To increase awareness by summarizing recent crime data.
• To suggest ways that students and staff can deter criminal behavior and promote the safety of persons and possessions.
• To share information regarding emergency preparedness and planning.
• To share information regarding fire safety, fire statistics, and fire-related information.

No matter how effective the university’s programs may be, the primary responsibility for safety and security lies with each of us. No police department or set of procedures can be effective unless individuals exercise reasonable care and prudence. Safety and security is everyone’s responsibility.

IPFW Police Department

The university maintains its own professional police agency, consisting of 18 police officers, 7 dispatchers, and 2 safety officers. State law grants IPFW police officers the same powers of arrest and law enforcement as city and county officers. In addition to having jurisdiction on campus and adjacent public streets, IPFW police officers have jurisdiction throughout the city of Fort Wayne, which is granted through a memorandum of understanding between the Fort Wayne Police Department and IPFW. The IPFW Police Department employs competent law enforcement professionals who use advanced equipment and techniques as they perform their duties. The department works closely with the Indiana State Police and the police departments of Fort Wayne and Allen County. This includes a Major Crime Scene Policy with the Fort Wayne Police Department. The IPFW Police Department encourages other agencies to inform it of all reported criminal activity at any site affiliated with the university or with university-recognized organizations. In an emergency, police can be summoned via any of the 911 systems. All reports of criminal activity will be handled and investigated in an appropriate and professional manner. Besides direct efforts in crime prevention and detection, the IPFW Police Department carries out a number of programs to foster safety and security.

www.ipfw.edu/police/
Crime Prevention Programs and Security Awareness

The university offers a variety of safety programs and services that can be customized to fit your needs. Currently, the following are offered:

- **Publications.** Both the police department and the Office of the Dean of Students distribute various publications that address problems such as date rape, alcohol abuse, and theft.

- **Lighting.** The campus is routinely surveyed to ensure that exterior areas are adequately lighted at night. Sidewalks are specifically reviewed to determine whether additional lighting is needed. Trees and shrubs that impair lighting along walkways are trimmed as needed.

- **Building Security.** Most academic buildings must remain open until late at night because of evening classes, staff, and faculty research projects, and special events. Custodians are instructed to report any suspicious situations to the police immediately.

- **Campus Residential Security.** Campus residential facilities are equipped with roughly 560 cameras monitoring residential entrances, hallways, lobbies, elevators, and building exteriors. Each building and residence room is accessed by a key fob which is provided to each resident of student housing.

- **Campus Safety Committee.** IPFW police take part in the activities of the Campus Safety Committee along with students and representatives of various offices on campus. This group undertakes various programs to promote safety and security at IPFW.

- **Office of the Dean of Students.** Staff members provide a variety of services to students including confidential counseling about personal concerns and information about university resources.

- **Center for Women and Returning Adults.** Provide victim assistance.

- **Matters related to student conduct are the responsibility of the Dean of Students' office staff.** A disciplinary action may be initiated to address student-conduct-related matters in cases involving a student accused of violating any regulation governing student conduct. Such actions follow the established due-process procedures as described in the Student Handbook. When university disciplinary hearings are conducted alleging sexual assault, the student and the student’s accuser are entitled to the same opportunities to have others present during the hearing, and both the student and the student’s accuser shall be informed of the outcome of the disciplinary proceedings. Sanctions the university may impose in cases involving sex offenses include disciplinary probation, probated suspension, suspension, and expulsion.

Training for Intervention Procedures (TIPS)

Whether or not university students choose to drink alcohol themselves, they will eventually find themselves in a situation in which people around them are consuming alcohol. The TIPS program trains people around the drinker to intervene in situations involving the misuse of alcohol. TIPS is designed to show students why, when, and how to intervene with their peers to prevent alcohol-related problems. For additional information on the above classes, e-mail Lt. W. Kent Notestine at notestw@ipfw.edu.

Rape Aggression Defense (RAD)

Available at IPFW since 2000, Rape Aggression Defense (RAD) is a self-defense program designed primarily for women. This 12-hour comprehensive course equips participants with realistic self-defense tactics and techniques. The IPFW Police Department conducts RAD classes for student and staff groups, organizations, and the general public.

The initial focus of RAD is on education and awareness, prevention, risk reduction, and avoidance of assault and rape. The program then progresses to the basics of hands-on defense training. Certified instructors provide a workbook/reference manual and hands-on training. RAD is dedicated to teaching defensive concepts and techniques against various types of assault by using easy, effective, and proven self-defense tactics. The program provides participants with the knowledge to make an educated decision about resistance.

RAD training is available $5 per person for staff, faculty, alumni, and student participants and their children and spouses. Non-campus participants are charged $25. RAD is a class for women only. Enrollment priority is given to university students, faculty, and staff, and is handled on a first-come, first-served basis.

Self-defense Awareness and Familiarization Exchange (SAFE)

Another program that is designed primarily for women, the Self-defense Awareness and Familiarization Exchange (SAFE). Presented by the designers of RAD, the SAFE program exposes participants to information that may reduce their risk of exposure to violence and allows them to familiarize themselves with physical skill training. SAFE is a two-hour presentation that serves as a precursor to the full RAD program. Classes are taught by certified SAFE instructors.

For additional information on the above classes, e-mail Lt. W. Kent Notestine at notestw@ipfw.edu or call 16827. Enrollment priority is given to university students, faculty, and staff, and is handled on a first-come, first-served basis.

Personal Safety

Rape, armed robbery, battery, and active shooter situations are examples of crimes directed against persons. Law enforcement officials have developed techniques to minimize the danger of failing victim to such crimes. The common threat running through all of their advice is simple: remain alert and attentive to potential danger – don’t put yourself at risk, and report suspicious incidents to the police.

Rape and Sexual Assault

Rape is sexual intercourse without consent. More often than not, the victim and the attacker know each other. Sexual assault is the touching of another person in a sexual manner without consent. It may or may not involve actual injury. A victim who reports rape, a rape, has every right to be treated with compassion.

The best defenses against rape and sexual assault are alertness and awareness. At all times, including dating situations, you should:

- Let a friend or roommate know whom you will be with, where you will be, and when you expect to return. Leave an address and phone number.
- Do not let peer pressure influence the amount of alcohol you drink. A study at a Big Ten university showed that 80 percent of men and 70 percent of women involved in sexual assaults had been drinking.
- Trust your feelings and instincts. If you feel threatened, there’s probably a good reason. Get away fast.
- Report any assault or threat of assault to the police department having jurisdiction, and/or to the Office of the Dean of Students as soon as possible. In selecting dating partners, beware of a person who:
  - Ignores your wishes.
  - Becomes angry or hostile when you say “no.”
  - Tries to make you feel guilty when you say “no.”
  - Ignores your personal space boundaries.
  - Is quick to show anger or aggression.
  - Is excessively jealous or possessive.
  - Doesn’t listen to what you say.
  - Forces you to continually ward off advances.
  - Expresses hostility feelings.

Your first few dates with any individual should be in public places. Always have an
Nonforcible Sexual Offense Procedures
1. Initial complaint received; victim contacted
2. Preliminary interview conducted
3. Obtain description(s) of any possible suspects and/or vehicles if available
4. Investigator and/or crime scene technician contacted (FPWD)
5. Allen County Coroner’s Office contacted
6. Collection of evidence
7. Prepare case report documentation and pertinent paperwork for major case file
8. News release
9. Forward report to the Allen County Prosecutor’s Office for review for potential filing of criminal charges

Burglary Procedures
1. Initial complaint received; victim contacted
2. Determine if medical treatment is needed
3. Preliminary interview conducted
4. Obtain description(s) of any possible suspects and/or vehicles if available
5. Investigator and/or crime scene technician is needed
6. Collection of evidence
7. Prepare case report documentation and pertinent paperwork for major case file
8. News release
9. Forward report to the Allen County Prosecutor’s Office for review for potential filing of criminal charges

Motor Vehicle Theft Procedures
1. Initial complaint received; victim contacted
2. Determine if medical treatment is needed
3. Preliminary interview conducted
4. Obtain description(s) of any possible suspects and/or vehicles if available
5. Investigator and/or crime scene technician contacted
6. Collection of evidence
7. Prepare case report documentation and pertinent paperwork for major case file
8. News release
9. Forward report to the Allen County Prosecutor’s Office for review for potential filing of criminal charges

Sex Offender Registration
1. Initial complaint received; victim contacted
2. Preliminary interview conducted
3. Obtain description(s) of any possible suspects and/or vehicles if available
4. Investigator and/or crime scene technician is needed
5. Collection of evidence
6. Prepare case report documentation and pertinent paperwork for major case file
7. News release
8. Forward report to the Allen County Prosecutor’s Office for review for potential filing of criminal charges

Rape Aggression Defense (RAD) training is available from the IPFW Police Department upon request.

Rape and Sexual Assault Victims
If you are the victim of a rape or sexual assault, get to a safe place as soon as you can. If you are in danger:
- Try to press all physical evidence. Do not bathe, douche, use the toilet, or change clothing.
- Notify the police. Fort Wayne Sexual Assault Center, or local hospital—even if you think you are not injured. Get medical attention as soon as possible.
- Call a close friend, resident assistant, or other trusted person who can be with you during your interview with the police.
- Use the victim-assistance services offered by campus and community agencies including the Center for Women and Returning Adults, IPFW Victim Assistance Program, Fort Wayne Sexual Assault Center, and Fort Wayne Women’s Bureau. If you suspect the victim’s safety is an issue, the victim lives in the residence hall, moving to another room is offered

Services offered by campus:
- Resident assistant and staff resident
- Information related to the emergency telephone system is given
- Special personal escorts as needed
- Assistance with protective orders
- If safety is an issue, and the victim lives in the residence hall, moving to another room is offered
- Classes can be changed if a safety concern is suspected
- Classes can be changed if a safety issue, such as the suspect is in one or more of the victim’s classes

Other Sex Crimes
Sex crimes are not limited to rape and sexual assault. Other types of offensive and unacceptable behavior are crimes and should be dealt with accordingly.

Exhibit the call, victim’s name, and the police department of the caller. The police should take immediate action to apprehend the caller. The police should not take the call and should not try to contact the caller. The police should collect all evidence at the scene and should retain all evidence.

Some other suggestions for dealing with obscene or crank callers:
- Report all obscene or harassing calls to the police immediately.
- Keep a log of repeated calls. Record the date, time, and content of each call. Try to describe the caller’s voice and note any background noises.

Assaults
Muggings, robberies, and other violent crimes may happen at any time. As with sex crimes, your best defense is to remain alert at all times and aware of the possibility that a crime could occur.

If you are attacked, notify the police at once. Here are some suggestions that can minimize your chances of being a victim.

- Never walk alone, especially during the evening or early morning.
- If you are just walking a short distance, call a friend to accompany you or contact a campus escort service at 1828.
- When you walk at night, select well-lit areas where other people are present. Avoid alleys and back streets. Don’t wear earphones or other devices in another place where an attacker could hide.
- Keep a log of all obscene, harassing, or threatening phone calls. You should follow the same guidelines if you observe a voyuer. Also, be sure to lock all doors and windows when you are alone.

Obscene and Harassing Phone Calls
Always use the telephone on your terms, not the terms of the caller. Don’t talk to anyone unless you want to and never volunteered your name to an unknown caller. Hang up at once if the caller makes a sexual proposition, demands a sexual favor, or threatens you. Keep the caller on the line as long as possible.

- Keep windows, screens, and doors locked at all times. Keep doors locked at all times. Keep doors closed and locked and that persons outside cannot see into rooms.
- Requesting suspicious persons to the police.

Ride boards
Ride boards offer students convenient and cheap transportation, but they also bring strangers together. Be careful before you accept an offer or offer rides. Some suggestions:
- Provide only your first name and phone number when you post information on a board.
DO NOT LET ANYONE
THREATEN YOU.

Phone numbers

<table>
<thead>
<tr>
<th>POLICE</th>
<th>On campus</th>
<th>External number</th>
</tr>
</thead>
<tbody>
<tr>
<td>IPFW Police Department</td>
<td>16827</td>
<td>260-481-6872</td>
</tr>
<tr>
<td>Fort Wayne Police Department</td>
<td>260-427-1222</td>
<td></td>
</tr>
<tr>
<td>Allen County Sheriff's Department</td>
<td>260-449-7491</td>
<td></td>
</tr>
<tr>
<td>FIRE</td>
<td>Fort Wayne Fire Department</td>
<td>260-427-1710</td>
</tr>
</tbody>
</table>

HEALTH CARE

| IPFW/Parkview Health and Wellness Clinic | 15748 | 260-481-5748 |
| Dupont Hospital | 260-435-7001 |
| Lutheran Hospital | 260-425-3000 |
| St. Joseph Hospital | 260-427-1222 |

COUNSELING/ VICTIM ASSISTANCE

| IPFW/Parkview Student Assistance Program | 16002 | 260-373-4000 |
| Center for Women and Returning Adults | 260-426-7273 |
| Fort Wayne Sexual Assault Center | 260-425-3333 |
| Rape Crisis Hotline (24 hours) | 260-426-7273 |
| Victim’s Assistance | 260-426-7273 |
| Fort Wayne Women’s Bureau | 260-424-7977 |

ESCORT SERVICES

IPFW University Police Escort Service

16827 | 260-481-6872 |

Dispatchers are available 24 hours a day at the IPFW Police Department at 260-481-6827. (481-6911 for non-emergencies). (260-481-6872 for non-emergencies). 

This publication contains information about on-campus and off-campus resources. This information is made available to provide IPFW community members with specific information about the resources that are available in the event they are needed. The resources are listed alphabetically and are provided to indicate that those resources are “reporting entities” for the IPFW Police Department. Crimes should be reported to the appropriate police department. These statistics are compiled in accordance with the Clery Act and are not required to report crimes to the Office of the Dean of Students, Human Resources, and Student Housing.

You will also be able to connect to our site via the Web at www.ipfw.edu/police. You can also visit our site at www.ipfw.edu/police.

The full text of this report can be located on our Web site at www.ipfw.edu/police/reports/IPFW_CURRENT_ANNUAL.pdf.

You will also be able to connect to our site via the Web at www.ipfw.edu/police/with the Support Services Building at 16827 or by accessing it on the www.ipfw.edu/police/IPFW_CURRENT_ANNUAL.pdf.

This report is prepared in cooperation with the local law enforcement agencies surrounding our main campus and alternate sites, and university Police Department, Recreation, and Intramural Sports, IPFW Student Housing on the Waterfield Campus, the Office of the Dean of Student Life, the Center for Women and Returning Adults, and Human Resources.

Each entity provides updated statistical information.

Campus crime, arrest, and referral statistics include those reported to the IPFW Police Department, designated campus officials (including but not limited to directors, deans, department heads, residence halls disciplinary personnel, athletic coaches) and local law enforcement agencies. As a result of the negotiated rulemaking process, which followed the signing into law, the 1998 amendments to 20 U.S.C. Section 1092(f) clarification was given to those considered to be campus security authorities. Campus “Professional Student Counselors,” when acting as such, are not considered to be a campus security authority and are not required to report crimes for inclusion into the annual crime statistics as a matter of policy. They are encouraged, if and when they deem it appropriate, to report crimes.

The Office of the Dean of Students, Human Resources, and Student Housing.

Homeland Security

The IPFW Police Department is working closely with the Department of Homeland Security to maintain a safe campus community. The Department of Homeland Security has trained several IPFW police officers through the following courses: WMD Law Enforcement Protective Measures, WMD Law Enforcement Response Actions, and WMD Incident Complexities. Also, the department is continuing its education with the National Incident Management System (NIMS) in command courses as required by FEMA.
Crime Statistics

IPFW Campus 2007

Number of Offenses

Criminal Homicide 4 0 0 0
Murder and Non-Negligent Manslaughter 0 0 0 0
Negligent Manslaughter 0 0 0 0
Sex Offenses 0 0 0 0
Other Offenses 0 0 0 0
Total Offense 4 0 0 0

IPFW Campus 2008

Number of Offenses

Criminal Homicide 0 0 0 0
Murder and Non-Negligent Manslaughter 1 1 0 0
Negligent Manslaughter 0 0 0 0
Sex Offenses 1 1 0 0
Other Offenses 0 0 0 0
Total Offense 2 2 0 0

IPFW Campus 2009

Number of Offenses

Criminal Homicide 0 0 0 0
Murder and Non-Negligent Manslaughter 0 0 0 0
Negligent Manslaughter 0 0 0 0
Sex Offenses 0 0 0 0
Other Offenses 0 0 0 0
Total Offense 0 0 0 0

Crime Statistics

IPFW Campus 2007

Number of Arrests or Persons Referred for Campus Disciplinary Action

Liquor Law Violations 163 0 0 0
Persons Referred for Campus Disciplinary Action 163 0 0 0
Arrests 6 0 0 0
Drug Law Violations 4 0 0 0
Persons Referred for Campus Disciplinary Action 2 0 0 0
Arrests 5 0 0 0
Weapons Possession 0 0 0 0
Persons Referred for Campus Disciplinary Action 2 0 0 0
Arrests 0 0 0 0
Hate Crimes 0 0 0 0
Gender 0 0 0 0
Religion 0 0 0 0
Sexual Orientation 0 0 0 0
Other 0 0 0 0
Disability 0 0 0 0
Total Offense 0 0 0 0

Number of Arrests or Persons Referred for Campus Disciplinary Action

Liquor Law Violations 77 0 0 0
Persons Referred for Campus Disciplinary Action 77 0 0 0
Arrests 3 0 0 0
Drug Law Violations 0 0 0 0
Persons Referred for Campus Disciplinary Action 0 0 0 0
Arrests 0 0 0 0
Weapons Possession 0 0 0 0
Persons Referred for Campus Disciplinary Action 0 0 0 0
Arrests 0 0 0 0
Hate Crimes 0 0 0 0
Gender 0 0 0 0
Religion 0 0 0 0
Sexual Orientation 0 0 0 0
Other 0 0 0 0
Disability 0 0 0 0
Total Offense 0 0 0 0

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Persons Referred for Campus Disciplinary Action 54 0 0 0
Arrests 1 0 0 0
Drug Law Violations 0 0 0 0
Persons Referred for Campus Disciplinary Action 0 0 0 0
Arrests 0 0 0 0
Weapons Possession 0 0 0 0
Persons Referred for Campus Disciplinary Action 0 0 0 0
Arrests 0 0 0 0
Hate Crimes 0 0 0 0
Gender 0 0 0 0
Religion 0 0 0 0
Sexual Orientation 0 0 0 0
Other 0 0 0 0
Disability 0 0 0 0
Total Offense 0 0 0 0

What to expect from responding police officers

Police officers responding to an active shooter are trained to proceed immediately to the area in which shots were last heard; their purpose is to stop the shooting as quickly as possible. The responding officers may be dressed in regular patrol uniforms, or they may be wearing external body armor with other tactical equipment. The officer may be armed with rifles, shotguns, or handguns, and might be using pepper spray to control the situation. Regardless of how they appear, remain calm, do as the officers tell you, and do not be afraid of them. Put down any bags or packages you may be carrying and keep your hands visible at all times. If you know where the shooter is, tell the officers. The first officers to arrive will not stop to aid injured people; rescue teams composed of other officers and emergency medical personnel will follow the first officer into secured areas to treat and remove injured persons. Keep in mind that even once you have escaped to a safer location, the area is still in a crisis. Police will usually not let anyone leave except the situation is fully under control and all witnesses have been identified and questioned. Until you are released, do not remove, rearrange assembly point designates.

Identity Theft

Identity theft is a crime in which someone wrongfully obtains and uses another person’s personal data in some way that involves fraud or deception, typically for financial gain. This personal data could be a Social Security number, bank account or credit card information, telephone card numbers, and other valuable identifying data. With identity theft and fraud, which are often computer-aided, there are measures that can be taken to reduce your risk or minimize the risk of becoming a victim of this crime. These measures can be taken by remembering the acronym “SCAM.”

S — Be STINGY about giving out personal information to others unless you have a reason to trust them. Limit the information on personal checks. Don’t have your Social Security, driver’s license, and telephone numbers printed on them. Should someone telephone or send an electronic message (e-mail) with an “unbelievable” credit card offer ask for your Social Security number to prove you are not being ashamed, do not offer any personal data, but rather ask that the person mail an application or written notification of some sort. If one is later received from a company, the Better Business Bureau can be contacted in an effort to determine whether or not the company is legitimate.

C — CHECK financial information regularly and examine records for any unrecognized/ unauthorized transactions. Should such transactions be noted, the banking institutions and credit card companies should be immediately contacted.

A — ASK periodically for a copy of your credit report. There are four major credit reporting companies are Equifax, Experian, and Trans Union. These three companies, as well as the state, are members of the Federal Trade Commission, are accessible online.

M — MAINTAIN careful records of banking and financial data, as well as personal computer passwords. Computer security can be fortified by installing any number of anti-spyware programs and by installing firewall. Changing passwords frequently and reducing any file sharing can aid in the security of personal computers. Report any suspected identity theft or identity fraud to the police at once.

Alcohol, Tobacco, and Other Drugs

Drug and Alcohol Laws

Alcoholic Beverages

Use, possession, or distribution of alcoholic beverages is strictly prohibited. State law prohibits possession of alcoholic beverages by persons younger than 21 years old. The possession of persons 21 or older from providing alcoholic beverages to minors. A person misrepresenting his or her age to obtain alcoholic beverages is in violation of the law. With a few exceptions, such as pre-approved events in The John and Ruth Rineheart Music Center, the Walt Student Union, Williams Theater, Cole Commons, or the SCN garden, possession of alcoholic beverages on the IPFW campus is prohibited. Violators of alcohol policies are subject to the provisions of applicable state and federal laws as well as university disciplinary actions.

IPFW’s drug and alcohol policy is published and distributed annually to students and employees (Student Handbook). Consult this policy for detailed information. (Executive Memorandum, No. C-44, June 12, 1998.) The Employee Assistance Program (EAP) provides alcohol abuse counseling for students, employees, and their families. Counseling and referrals are provided for students and their families through the IPFW/Parkview Student Assistance Program.

Illegal Drugs

Indiana state law and university regulations prohibit the use, possession, or distribution of narcotics or controlled drugs without a valid prescription. Use of controlled substances is strictly prohibited. Violators of drug policies are subject to the
provisions of applicable state and federal laws as well as university disciplinary actions. IPFW Student Housing on the Waterford Complex (IPFW WH) is a “no tolerance” drug policy.

IPFW’s drug and alcohol policy is published and distributed annually to students and students (Student Handbook). Consult this policy for detailed information. (Executive Memorandum No. C-44, June 1996.) The Employee Assistance Program (EAP) provides drug abuse counseling for employees. Potential employees and current referral requests are provided for students and their families through the IPFW/Parkview Student Assistance Program. Those who want to report any illegal drug or criminal activity should call 260-481-6911 or the Anonymous Tip Line 260-481-0200.

Crisis Intervention Team

There are IPFW police officers specially trained to safely de-escalate contacts with emotionally distressed and mentally ill persons and work with the mental health system in Allen County to get help for people in need. The Crisis Intervention Team (CIT) is a county-wide effort that involves the hospitals, counselors, courts, and many law enforcement officers from various local agencies. All CIT officers are trained to help them recognize when a person’s actions may be the result of a mental health issue, and they consist of CIT members. CIT CIT CIT members to help bring the situation to a successful resolution for the person in distress and the community.

Emergency Preparedness

The campus Crisis Management Committee has partnered with the University Police Department, and other departments in developing a Crisis Response Plan.

The purpose of the plan is to establish and document a coordinated plan for organizing and responding to all crises, whether large or small, which may arise. It is the cornerstone of crisis management. It is the responsibility of the University Police Department to coordinate a coordinated plan for organizing and responding to all crises, whether large or small, which may arise. It is the responsibility of the University Police Department.

Emergency Notification Policy

IPFW is a large and complex institution, and people need to know about it. The key to IPFW’s campus preparedness is the Emergency Notification System — ENS. DES. Employees are encouraged to inform others of this notification system with no way to reach everyone instantly with a single message. However, the multi-layered communication approaches we have in place will help spread the word of an immediate threat to the health and safety of the campus community. We use simple concepts to initiate our emergency notification system:

Fire Alarms: Evacuate the building.

Tornado Siren: Shelter in Place

Phone: Call family and friends.

Text Messaging: Text call phone listed on my.ipfw.edu.

Emergency Building Evacuation

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Emergency Preparedness

The campus Crisis Management Committee has partnered with the University Police Department, and other departments in developing a Crisis Response Program. The purpose of the plan is to establish and document a coordinated plan for organizing for and responding to all crisis, whether large or small, which may arise. The CIT members help bring the situation to a successful resolution for the person in distress and the community.

Crisis Management is normally divided into four distinct parts: mitigation, preparedness, response, and recovery. Mitigation is the cornerstone of disaster management. It is the ongoing effort to reduce the likelihood of a crisis occurring and to lessen the impact the crisis has on people and property.

Preparedness helps us develop the response capabilities needed in the event a crisis should arise. Protecting the lives of students, employees, and visitors, and ensuring the continuity of an operational unit within the University structure is the focus of crisis preparedness.

Response begins at the moment the crisis is recognized and continues through its immediate aftermath. Recovery is the time required for the recovery of the affected area and the restoration of normal services, depending on the damages caused by the crisis.

IF YOU HEAR:

- Outdoor announcement system, follow the instructions given.
- A fire system, evacuate the building immediately. This alarm is indicated by the presence of red lights on the fire system and continuous horns sounding or voice activated.
- A tornado siren, remain in the building and seek shelter. This alarm is indicated by a series of short blasts in the building.

Emergency Procedure Handbook

The handbook provides basic “how to” information to help the campus community respond to emergencies. While it is impossible to produce a document that is all-inclusive, this publication addresses the most common emergencies and those that are most likely to occur in the future. For example:

Tornadoes

A tornado watch is issued when conditions are favorable for tornado formation. A tornado warning is issued when a tornado has been detected and may be approaching. In this local area, a series of short blasts of the campus siren system signifies a tornado warning. The local commercial radio and television stations broadcast tornado warnings.

When you hear a tornado warning, you should take shelter immediately. In a reinforced concrete building (like most buildings on campus), evacuate the top floor and go to the lower floors or basement of the nearest stairway. Avoid auditoriums, gyms, and other areas with wide-open spaces. Avoid wood frame buildings and stay clear of windows and glass areas. Be prepared to kneel and cover your head. If you are in a building with no basement, get under heavy furniture near the center of the room. Do not stay in a trailer or mobile home. If you are outdoors, lie flat in the nearest depression, ditch, or ravine. Remain in the shelter area until the all clear signal is given via radio or television.

SHELTER IN PLACE

“SHELTER in place” simply means seeking immediate shelter inside a building or university residence. This course of action may need to be taken during a tornado, earthquake (race in Indiana), or chemical release of toxic chemicals in the outside air. You will be notified by the severe weather alert sirens (campus siren system) emit a series of short blasts), through radio or television, or your own observations. Go inside to the lowest internal room/hallway, and stay away from windows and doors. Electronic announcements are made through radio or television broadcasts, alerting you that it is safe to leave.

Emergency Notification Policy

IPFW is a large and complex institution, and people move about our campus freely. A key part to IPFW’s campus preparedness is the Emergency Notification System — ENS. Designed to reach large audiences in communication, there is no way to reach everyone instantly with a single message. However, the multi-layered communication approaches we have in place will help spread the word of an immediate threat to the health or safety of the campus community. We use simple concepts to initiate our emergency notification system:

Fire Alarms: Immediately evacuate the building.
Tornado Siren: Shelter in Place
Phone: Office and cellular phones.
Text Messaging: Message sent to cell phone listed on my.ipfw.edu
E-mail: An e-mail will be sent to all people with an ipfw.edu address.
Carillon: Outdoor public announcement system
Electronic Signs: Gates Electronic Sign and Campus Walkway outside Helmke Library.
Web Message: Send the message page from my.ipfw.edu is the focal point of the most complete information in all campus-related emergencies.
Local Media

SIGN UP FOR EMERGENCY MESSAGES ON CELLULAR TELEPHONES

Go to my.ipfw.edu

Activation of all or part of the overall notification system will be determined by the Chancellors’ Vice Chancellor of Financial Affairs, or designee, Chief of University Police, Police Shift Commander or Officer in Charge as time permits. University Police will notify the Emergency Notification System by using pre-written messages established by the University Police Department. Each incident will be evaluated and confirmed based on incident specifics and the fire safety factors; a decision will be made to make a timely warning statement which will then be made to determine the appropriate segmentation of the IPFW campus, Residential Housing, or Northeast Campus of the campus community are to receive the emergency notification. The Emergency Notification System (ENS) will be tested in the Fall and Spring Semesters. Most tests of the Emergency Notification System will be published.

TIMELY WARNINGS

The Chancellor’s Vice Chancellor of Financial Affairs, Chief of University Police, Police Shift Commander, Officer in Charge or their designees may authorize timely warnings for incidents ranging from thefts to sexual assaults. University will then issue timely warnings to the campus community by use of the Emergency Notification System or placement of flyers around campus, depending on the nature of the incident.

Fire Safety Preparedness

- Learn your building’s existing system.
- Know at least two separate routes from your area to an exit or exit stairway.
- Know the location of your building’s fire alarms, and learn how to use them.
- Know the emergency telephone number, and how to call the IPFW Police Department at 16911.
- In the event of a fire, you should activate the nearest fire alarm system, and call the fire department (dial emergency 911) or the University Police at 16911.
- If you have a disability that could delay your escape, let someone in authority know about it, and be sure there is a plan to assist you.

Fire Safety Plan

Never block fire exits, doorways, corridors, or hallways. In the event of a fire, the campus alarm system will sound continuously to indicate a fire alarm.
- If you discover a fire, activate the building fire alarm system, and call the fire department (dial emergency 911) or the university police department at 16911.
- Leave the fire emergency area, following your planned exit route and closing all doors behind you to slow the spread of fire and smoke.
- Exit the building via the closest exit or exit stairway.
- Never use an elevator when evacuating a burning building.
- Once outside the building, move to a safe area.
- Tell the IPFW Police Department (dial emergency 911) if anyone is left inside, and do not re-enter until you are told you may do so.
- Never use an elevator when evacuating a burning building.
- If you are unable to call 911 or 16911, administer CPR (Cardiopulmonary Resuscitation) if you are able to do so.
- If you are unable to call 911 or 16911, administer CPR and rescue breathing if you are able to do so.
- Do not re-enter the building until you are told it is safe to do so.
Crime Statistics

IPFW Campus 2007

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<tr>
<th>Crime Category</th>
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Crime Statistics

Blacksburg's Safety Year-End Report

Crimes reported in the residential facilities column are included in the on-campus category. These statistics indicate cases as initially reported to the police. Follow-up investigation may reveal the case was unreported or lacked sufficient evidence to result in the filing of criminal charges by the prosecutor’s office. Individuals who were arrested and referred for campus disciplinary action are reported only under the arrest category. Includes incidents that occurred off campus facilities of university-recognized student organizations.

Not all burglaries that are reported by Federal definition would be classified as a burglary under Indiana Law.

What to expect from responding police officers

Police officers responding to an active shooter are trained to proceed immediately to the area in which shots were last heard; their purpose is to stop the shooting as quickly as possible. The responding officers may be dressed in regular patrol uniforms, or they may be wearing external body armor and carrying other tactical equipment. The officer may be armed with rifles, shotguns, or handguns, and might be using pepper spray to help control the situation. Regardless of how they appear, remain calm, do as the officers tell you, and do not be afraid of them. Put down any bags or packages you may be carrying and keep your hands visible at all times. If you know where the shooter is, tell the officers. The first officers to arrive will not stop to aid injured persons; rescue teams composed of other officers and emergency medical personnel will follow the first officer into secured areas to treat and remove injured persons. Keep in mind that even once you have escaped to a safer location, the entire area is still a crime scene. Police will usually not let anyone leave until the situation is fully under control and all witnesses have been identified and questioned. Until you are released, remain at whatever assembly point authorities designate.

Theft

Campuses and surrounding areas are frequent targets of thieves, largely because so many students carelessly leave doors unlocked and valuables unprotected. As with crimes against the person, the best defense is to always remain aware of your surroundings. If you see someone behaving suspiciously, think about giving out personal information to others unless you have a reason to trust them. Limit the information you provide on personal checks. Don’t have your Social Security, driver’s license, and telephone numbers printed on them. Should someone telephone or send an electronic message (e-mail) with an “unbelievable” credit card offer or a willingness to send you a check for being won, do not offer any personal data, but rather ask that the person mail an application or written notification of some type. If one is later received from a company, the Better Business Bureau can be contacted in an effort to determine whether or not the company is legitimate.

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**Policy and Procedures for Reporting a Crime or Emergency**

Community members, students, faculty, staff, and guests are encouraged to report all crimes and public safety-related incidents to the IPFW Police Department in a timely manner. 

- **Dispatchers** are available at 16827 or 16911. 24 hours a day, to answer your police, fire, or EMS calls. In response to a call, Public Safety professionals will take the required action. Crimes may also be reported to the IPFW Police Department in a timely manner. 

- **Crime Information**.

This publication contains information about on-campus and off-campus resources (see Page 4). That information is also available to provide IPFW community members with specific information about the resources that are available in the event that they become the victim of a crime. The information provided is not intended to imply that those resources are "reporting entities" for the IPFW Police Department. Crimes should be promptly reported to the police, but the information provided herein is not intended to imply that those resources are "reporting entities" for the IPFW Police Department. 

- **Crime Information**.

**Emergency Phone (Blue Phones)**

These phones are located at strategic locations around campus. For assistance, push the button, which will connect you to the IPFW Police Department. 

**Homeland Security**

The IPFW Police Department is working closely with the Department of Homeland Security to maintain a safe campus community. The Department of Homeland Security has trained several IPFW police officers through the following courses: WMD Law Enforcement Protective Measures, WMD Law Enforcement Response Actions, and WMD Incident Command. Also, the department is continuing its education with National Incident Management System (NIMS) in command courses as required by FEMA.
Campus Safety: Annual Security and Fire Safety Report

Campus Safety: Annual Security and Fire Safety Report

Manslaughter Procedures
6. Collection of evidence
5. Allen County Coroner’s Office contacted
3. Obtain description(s) of any possible suspects and/or vehicles if available
2. Fire department responds
1. Initial complaint received; victim contacted

Negligent Manslaughter Procedures
1. Initial complaint received; victim contacted
2. Preliminary interview conducted
3. Obtain description(s) of any possible suspects and/or vehicles if available
4. Determine if investigator and/or crime scene technician is needed
5. Collection of evidence
6. Prepare case report documentation and pertinent paperwork for major case file
7. News release
8. Forward report to the Allen County Prosecutor’s Office for review for potential filing of criminal charges

Burglary Procedures
1. Initial complaint received; victim contacted
2. Determine if medical treatment is needed
3. Preliminary interview conducted
4. Obtain description(s) of any possible suspects and/or vehicles if available
5. Determine if investigator and/or crime scene technician is needed
6. Collection of evidence
7. Prepare case report documentation and pertinent paperwork for major case file
8. News release
9. Forward report to the Allen County Prosecutor’s Office for review for potential filing of criminal charges

Motor Vehicle Theft Procedures
1. Initial complaint received; victim contacted
2. Determine if medical treatment is needed
3. Preliminary interview conducted
4. Obtain description(s) of any possible suspects and/or vehicles if available
5. Determine if investigator and/or crime scene technician is needed
6. Collection of evidence
7. Prepare case report documentation and pertinent paperwork for major case file
8. News release
9. Forward report to the Allen County Prosecutor’s Office for review for potential filing of criminal charges

Robbery Procedures
1. Initial complaint received; victim contacted
2. Determine if medical treatment is needed
3. Preliminary interview conducted
4. Obtain description(s) of any possible suspects and/or vehicles if available
5. Determine if investigator and/or crime scene technician is needed
6. Collection of evidence
7. Prepare case report documentation and pertinent paperwork for major case file
8. News release
9. Forward report to the Allen County Prosecutor’s Office for review for potential filing of criminal charges

Agrivated Assault Procedures
1. Initial complaint received; victim contacted
2. Determine if medical treatment is needed
3. Preliminary interview conducted
4. Investigator and/or crime scene technician contacted
5. Collection of evidence
6. Prepare case report documentation and pertinent paperwork for major case file
7. News release
8. Forward report to the Allen County Prosecutor’s Office for review for potential filing of criminal charges

Arson Procedures
1. Initial complaint received; victim contacted
2. Fire department responds
3. Preliminary interview conducted
4. Obtain description(s) of any possible suspects and/or vehicles if available
5. Determine if investigator and/or crime scene technician is needed
6. Collection of evidence
7. Prepare case report documentation and pertinent paperwork for major case file
8. News release
9. Forward report to the Allen County Prosecutor’s Office for review for potential filing of criminal charges

Other Sex Crimes
Sex crimes are not limited to rape and sexual assault. Other types of offensive and unlawful behavior are crimes and should be dealt with accordingly. Exhibitionists, voyeurs, and persons who make obscene or harassing phone calls could be subject to criminal charges. While such persons often do not carry out physical attacks, phone calls or messages remain harassment and will not. Don’t take chances. Report all incidents to the police.

Disciplinary Procedure Disclosures:
- In cases of alleged sexual assault, the student and the student’s accuser are entitled to the same opportunities to have others present during the hearings.
- Both the student and the student’s accuser shall be informed of the outcome of any hearing brought alleging a sexual assault.

Exhibitionism and Voyeurism
If you are the victim of an exhibitionist, try not to panic. Stay calm and show no reaction. Call the police at once, reporting the time and location of the incident. If any witnesses are present, get their names and phone numbers. The individual you are watching (uninhibited by others) should be questioned and agreed upon if the individual is known.

Sex Offender Registration
The Campus Sex Crimes Prevention Act (CSPA), section 10911 of Public Law 86–166, is a federal law that provides for the tracking of convicted sex offenders enrolled at or employed by institutions of higher education. The act’s intent is to increase protection of the sex offender registries and Megan’s Law to college campuses. It also amends the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act to require institutions of higher education to issue a statement advising the campus community of where to obtain law enforcement agency information provided by a state concerning registered sex offenders.

Sex Offender Registration Information
The Indiana Sex and Violent Offender Registry may be checked online at www.in.gov/atc/srvls/gov/sexoffenders.htm or you can go to the IPFW Police Web site at www.ipfw.edu/police/ and click on “Sex Offender Information.”

http://www.in.gov/ — National
http://www.insor.org/ — State

Rape and Sexual Assault Victims
If you are the victim of a rape or sexual assault, get to a safe place as soon as you can. You should:
- Try to preserve all physical evidence. Do not bathe, douche, use the toilet, or change clothing.
- Notify the police, Fort Wayne Sexual Assault Center, or local hospital—even if you are unsure about filing charges.
- Get medical attention as soon as possible.
- Call a close friend, resident assistant, or other trusted person who can be with you during your interview with the police.
- Use the victim-assistance services offered by campus crisis hotlines and other campus and community agencies including the Center for Women and Returning Adults,IPFW Victim’s Assistance Program, Fort Wayne Victim’s Assistance, and Fort Wayne Women’s Bureau—Rape Crisis Hotline.
- For more information on this topic, see the term of the caller. Don’t talk to anyone unless you want to and never volunteer your name to an unknown caller. Hang up at once if caller makes you feel uncomfortable, threatens you, or says anything. Don’t take anyone’s remarks or does not respond to your “hello.” You should always be wary of callers who say they are law enforcement, and who try to get confidential information such as credit card numbers or background noises.

- If you are attacked, notify the police at 911 or the campus police at 800-783.
- If you are the victim of a rape or sexual assault, get to a safe place as soon as you can. You should:
- Try to preserve all physical evidence. Do not bathe, douche, use the toilet, or change clothing.
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- If you are attacked, notify the police at 911 or the campus police at 800-783.
Crime Prevention Programs and Security Awareness

The university offers a variety of safety programs and services that can be customized to fit your needs. Currently, the following are offered:

• Publications. Both the police department and the Office of the Dean of Students distribute various publications that address problems such as date rape, alcohol abuse, and theft.

• Lighting. The campus is routinely surveyed to ensure that exterior areas are adequately lighted at night. Sidewalks are specifically reviewed to determine whether additional lighting is needed. Installs and shrubs that impair lighting along walkways are trimmed as needed.

• Building Security. Most academic buildings must remain unlocked until late at night because of evening classes, student and faculty research projects, and special events. Custodians are instructed to report any suspicious situations to the police immediately.

• Campus Residential Security. Campus residential facilities are equipped with roughly 560 cameras monitoring residential entrances, hallways, lobbies, elevators, and building exteriors. Each building and residence room are accessed by a key fob which is provided to each resident of student housing.

• Campus Safety Committee. IPFW police take part in the activities of the Campus Safety Committee along with students and representatives of various offices on campus. This group undertakes various programs to promote safety and security at IPFW.

• Office of the Dean of Students. Staff members provide a variety of services to students including confidential counseling about personal concerns and information about university resources.

• Center for Women and Returning Adults. Provide victim assistance.

Matters related to student conduct are the responsibility of the Dean of Students’ office staff. A disciplinary action may be initiated to address student conduct-related matters in cases involving a student accused of violating any regulation governing student conduct. Such actions follow the established due-process procedures as described in the Student Handbook. When university disciplinary hearings are conducted concerning alleged sexual assault, the student and the student’s accuser are entitled to the same opportunities to have others present during the hearing, and both the student and the student’s accuser shall be informed of the outcome of the disciplinary proceedings.

Sanctions the university may impose in cases involving sex offenses include disciplinary probation, probation suspended, suspension, and expulsion.

Training for Intervention Procedures (TIPS)

Whether or not university students choose to drink alcohol themselves, they will eventually find themselves in a situation in which people around them are consuming alcohol. The TIPS program trains people around the drinker to intervene in situations involving the misuse of alcohol. TIPS is designed to show students why, when, and how to intervene with their peers to prevent alcohol-related problems. For additional information on the above classes, e-mail Lt. W. Kent Notestine at notestw@ipfw.edu.

Rape Aggression Defense (RAD)

Available at IPFW since 2000, Rape Aggression Defense (RAD) is a self-defense program designed primarily for women. This 12-hour comprehensive course equips participants with realistic self-defense tactics and techniques. The IPFW Police Department conducts RAD classes for student and staff groups, organizations, and the general public.

The initial focus of RAD is on education and awareness, prevention, risk reduction, and avoidance of assault and rape. The program then progresses to the basics of hands-on defense training. Certified instructors provide a workbook/reference manual and hands-on training. RAD is dedicated to teaching defensive concepts and techniques against various types of assault by using easy, effective, and proven self-defense tactics. The program provides participants with the knowledge to make an educated decision about resistance.

RAD training is available $5 per person for staff, faculty, alumini, and student participants and their children and spouses. Non-campus participants are charged $25. RAD is a class for women only. Enrollment priority is given to university students, faculty, and staff, and is handled on a first-come, first-served basis.

Self-defense Awareness and Familiarization Exchange (SAFE)

Another program that is designed primarily for women, the Self-defense Awareness and Familiarization Exchange (SAFE). Presented by the designers of RAD, the SAFE program exposes participants to information that may reduce their risk of exposure to violence and allows them to familiarize themselves with physical skill training. SAFE is a two-hour presentation that serves as a precursor to the full RAD program. Classes are taught by certified SAFE instructors.

For additional information on the above classes, e-mail Lt. W. Kent Notesteine at notestw@ipfw.edu or call 16827. Enrollment priority is given to university students, faculty, and staff, and is handled on a first-come, first-served basis.

Personal Safety

Rape, armed robbery, battery, and active shooter situations are examples of crimes directed against persons. Law enforcement officials have developed techniques to minimize the danger of falling victim to such crimes. The common thread running through all of their advice is simple: remain alert and attentive to potential dangers. Trees and shrubs that impair lighting along walkways are trimmed as needed.

Rape and Sexual Assault

Rape is sexual intercourse without consent. More often than not, the victim and the attacker know each other. Sexual assault is the touching of another person in a sexual manner without consent. It may or may not involve actual injury. Acquaintance rape is a serious crime. The lack of verbal or physical resistance because of force, threat of force, does not mean consent.

The best defenses against rape and sexual assault are alertness and awareness. At all times, including dating situations, you should:

• Let a friend or roommate know whom you will be with, where you will be, and when you expect to return. Leave an address and phone number.

• Do not let peer pressure influence the amount of alcohol you drink. A study at a Big Ten university showed that 80 percent of men and 70 percent of women involved in sexual assaults had been drinking.

• Trust your feelings and instincts. If you feel threatened, there’s probably a good reason. Get away fast.

• Report any assault or threat of assault to the police department having jurisdiction, and/or to the Office of the Dean of Students as soon as possible.

In selecting dating partners, beware of a person who:

• Ignores your wishes.

• Becomes angry or hostile when you say “no.”

• Try to make you guilty when you say “no.”

• Ignores your personal space boundaries.

• Is quick to show anger or aggression.

• Is excessively jealous or possessive.

• Doesn’t listen to what you say.

• Forces you to continually ward off advances.

• Expresses hostile feelings. Your first few dates with any individual should be in public places. Always have an

IPFW 2008 Fire Statistics

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<th>Code</th>
<th>Common</th>
<th>Total Fires</th>
<th>Date</th>
<th>Time</th>
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IPFW 2008 Fire Amenity Chart

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IPFW Annual Security and Fire Safety Report: Your Safety

The Indiana University-Purdue University Fort Wayne community offers numerous advantages to students and residents. The community is a great place to live, work, and study. However, it is not immune to the kinds of problems that beset the rest of the nation. Unfortunately, one of these problems—crime—is a reality at IPFW.

The university attempts to provide a safe and secure environment for students, staff, and visitors. However, it is only possible to maintain safety and security when every student and staff member takes an active part in the effort.

The purpose of this publication is:

• To inform students and staff of the university’s more than 200 policies and programs that promote safety and security.
• To increase awareness by summarizing recent crime data.
• To suggest ways that students and staff can deter criminal behavior and promote the safety of persons and possessions.
• To share information regarding emergency preparedness and planning.
• To share information regarding fire safety, fire statistics, and fire-related information.

The IPFW Police Department employs competent law enforcement professionals who use advanced equipment and techniques as they perform their duties. The department works closely with the Indiana State Police and the police departments of Fort Wayne and Allen County. This includes a Major Crime Scene Policy with the Fort Wayne Police Department. The IPFW Police Department encourages other agencies to inform it of all reported criminal activity at any site affiliated with the university or with university-recognized organizations. In an emergency, police can be summoned via any of the more than 50 special emergency telephones located throughout campus as well as by regular telephones. All reports of criminal activity will be handled and investigated in an appropriate and professional manner. Besides direct efforts in crime prevention and detection, the IPFW Police Department carries out a number of programs to foster safety and security.

• Bike Patrol. The IPFW Police Department’s bike patrol unit includes 8 officers. Officers can perform nearly all of their duties on bicycles, with the exception of transporting prisoners. The bike patrol is a cost-effective community outreach program that allows officers to interact with people while patrolling the campus.

• Public Information. The police department works closely with the news media, including student publications, to publicize crimes and criminal investigations. Annual reports of all reported crimes are printed and available to all students and staff. These reports can also be viewed online at www.ipfw.edu/police/reports/IPFW_POLICE_CURRENT_ANNUAL.pdf. To obtain a copy of this report, contact the IPFW Police Department.

• Group Presentations. IPFW police officers present safety and security talks to campus and community groups upon request. Presentations are scheduled regularly to address the special concerns of residence managers, resident assistants, library staff, international students, sororities, fraternities, and other groups.

• Escort Service. The IPFW Police Department provides escort services for students and staff. Request an escort by calling 18627.

• Workplace Violence Awareness and Prevention Training. Offered by the IPFW Police Department, this training session provides participants with information related to workplace violence including risk factors, key elements, definitions and types of workplace violence, and more. For more information, e-mail Chief Jeff Davis at divin@ipfw.edu.

• Bicycle Registration. Students, staff, and faculty are encouraged to register their bicycles as an aid to recovery in case of theft. Bicycles can be brought to the IPFW Police Department to be registered.

911 You can summon help in an emergency by dialing 911 from any campus phone or by calling the IPFW Police Department at 18611. Please remember to be polite and other agencies by dialing the numbers listed on page 4.