Procedure for Registering for an Engineering Graduate Course

November 1, 2008

A. Admission to IPFW
   If you are not already a student at IPFW, you must register as a Temporary Student in the Department of Engineering. To be admitted as a temporary student you need to apply to Purdue via their Purdue Graduate School web site and list your educational goal as non-degree.

   If you have any questions about administrative procedures, please contact:

   Susan Humphrey
   IPFW Graduate Admissions
   Kettler Hall, Rm 108A
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   Fort Wayne IN 46805
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   Phone (260) 481-6145
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   After you have completed your application, it will be reviewed and a decision will be made regarding your admissions [1]. Once you are admitted to IPFW, you will receive a student account. Information about registration, billing [2], and other topics will then be communicated via E-mail.

B. Activating your student account
   a. Go to IPFW’s home page and click the orange button marked my.ipfw.edu located in the top, right-hand corner of the page. This will open the http://my.ipfw.edu login page.

   b. Click on First-time user to gain access to your student account. Follow the directions to activate your network/e-mail account and set your password.

C. Register for the course
   a. Register for your classes through Online Access to Student Information System (OASIS). The link to OASIS is located in the top, right-hand corner of your http://my.ipfw.edu homepage. Log into OASIS and follow the directions for course registration

Notes:

1. Admission as a temporary, post-baccalaureate student does not guarantee admission into the IPFW Master of Science in Engineering (MSE) program.

2. Unfortunately, the Federal Government does not offer financial aid to temporary post-baccalaureate students.