



**Art of Saying Thank You
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THERE'S A BUSINESS ETIQUETTE, A COURTESY PIECE I THINK COMES OUT WHEN YOU FINISH THE INTERVIEW PROCESS.	[Graphic: Thank you notes] (ALAN KAPLAN, CEO OF EXECUTIVE SEARCH FIRM, KAPLAN AND ASSOCIATES)
I THINK A THANK YOU NOTE IS A COMMON COURTESY TO THE EXTENT THAT SOMEONE HAS TAKEN TO THE TIME TO MEET WITH YOU.	(ROCHELLE KROMBOLZ, HUMAN RESOURCES CONSULTANT)
THE ART OF FOLLOW UP AND THANK YOU NOTES MAY BE DEAD TO SOME PEOPLE, BUT I THINK IT'S REALLY CRITICAL TO FOLKS IN THIS PROCESS.	(ALAN KAPLAN)
IT MEANS LIKE REALLY SOMETHING TO THEM LIKE MAYBE SHE OR HE REALLY APPRECIATED THE TIME.	(TAKAKO SATO, BROADCAST JOURNALISM MAJOR)
IT SHOWS THE EMPLOYER THAT YOU'RE REALLY INTERESTED.	(KOFI NYAME-MENSAH, ELECTRICAL ENGINEERING MAJOR)
IT DOESN'T HAVE TO BE LONG AND INVOLVED. ITS JUST GOTTA BE SHORT, SWEET AND QUICK.	(LIZA JANE BERNARD, CAREER DIRECTOR, BRYN MAWR & HAVERFORD COLLEGES)
	[GRAPHIC: What to say?]
I WOULD SAY THANK YOU FOR YOUR TIME, IT WAS NICE TO MEET YOU, HOPEFULLY THINGS CAN WORK OUT IN THE FUTURE, AND YOU KNOW...I HOPE TO SPEAK WITH YOU SOON, SOMETHING LIKE THAT!	(ASHLEY LAURI, NURSING MAJOR)
THANK YOU FOR RECEIVING ME, YOU KNOW FOR GIVING ME THIS OPPORTUNITY, I THINK THAT'S THE FIRST THING YOU WANT TO SAY IN A THANK YOU LETTER.	(RALPH OYINI-MBOUNA, ELECTRICAL ENGINEERING MAJOR)
CERTAINLY YOU WANT TO CONVEY YOUR ENTHUSIASM TO BE INVITED TO BE CONSIDERED IN TO THE NEXT STEP.	(ROCHELLE KROMBOLZ)
HIGHLIGHT SOMETHING KEY FROM THE INTERVIEW A STUDENT HAD FOR A JOB ABOUT WHAT THEY REALLY LIKED IN THE INTERVIEW OR SOMETHING THEY TALKED ABOUT.	(ALAN KAPLAN)
YOU MIGHT ALLUDE TO THE FACT THAT MY ORGANIZATIONAL SKILLS AND INFLUENCE SKILLS SEEM LIKE THEY WOULD BE A GOOD FIT IN THE X,Y,Z ROLE.	(ROCHELLE KROMBOLZ)
I THINK IT'S FINE IN MANY CASES TO SEND AN EMAIL THANK YOU NOTE, BUT YOU NEED TO CERTAINLY BE THOUGHTFUL ABOUT ENSURING THAT YOUR GRAMMAR, YOUR STRUCTURE AND EVERYTHING IS	[GRAPHIC: EMAIL OR SNAIL MAIL?] ROCHELLE KROMBOLZ)

PROFESSIONAL SENDING A QUICK EMAIL WITH ABBREVIATIONS AND SO FORTH IS PROBABLY NOT A GOOD IDEA.	
I THINK EMAIL IS A BETTER OPTION CAUSE IT'S MORE FORMAL THAN A CARD.	(MOHAMMAD ADEEL)
"I THINK A PERSONAL NOTE OR LETTER IS MORE POWERFUL THAN EMAIL TODAY.	(ALAN KAPLAN)
I USUALLY SEND BOTH.	(KOFI NYAME-MENSAH)
I THINK IT'S BETTER TO SEND IT AS SOON AS YOU CAN.	(MOHAMMAD ADEEL, ELECTRICAL ENGINEERING MAJOR)
YOU SHOULD SHOOT SOME KIND OF A NOTE OF APPRECIATION OFF WITHIN 24 HOURS.	(LIZA JANE BERNARD)
EVERYONE IS DOING IT, SO YOU BETTER!	[GRAPHIC: RECAP A thank you note should: -Show appreciation -Express enthusiasm -Reiterate your skills]
THANK YOU	(ASHLEY LAURI)
THANK YOU (JAPANESE)	(TAKAKO SATO)
THANK YOU (ARABIC)	(KOFI NYAME-MENSAH)
THANK YOU (HINDU)	(COLLEGE STUDENT)