Minutes of the
Graduate Directors Meeting
Wednesday, November 18, 2015
1:30-2:30pm, Kettler Hall 178

PRESENT: Hosni Abu-Mulaweh (CME), Hongli Luo (Technology), Steve Carr (Communication), Jane Leatherman (SPED), Deb Poling (Nursing), Wylie Sirk (EDLD), Cigdem Gurgur (MBA), Abdullah Eroglu (ECE), Carol Sternberger (OGS), Brenda Blazier (OGS), Susan Humphrey (OGS), Carly Thompson (GSO), Brian Mylrea (OIE), Max Montesino (OLS), David Cochran (IPFW Voting Member on Purdue Grad Council), Barton Price (Graduate Advisor), Frank Paladino (Mathematics), Doug Weakley (Mathematical Sciences), Brian Fife (Public Policy)

ABSENT: Lewis Roberts (English & Linguistics), Terri Swim (Educational Studies), Kerrie Fineran (CNSM), Peter Ng (CS), Amy Nitza (Prof. Studies)

The meeting was called to order by Carol Sternberger at 1:30 p.m.

- Approval of agenda by consensus.
- Approval of October 22, 2015 minutes by consensus.
- Carly Thompson presented GSO update:
  - Carly shared with Graduate Directors that 12 students attended the 1st 3MT Workshop and 8 students attended the 2nd 3MT Workshop with 4 additional students requesting notes from the workshop because they could not attend.
  - The 3rd 3MT Workshop will be “Think on Your Feet: Improvisation Class” on Saturday, January 23rd, 1-3pm with Erik Sternberger and John O’Connell.
- Reminder: 3MT Contest is on Wednesday, March 2nd, 5pm, Neff 101:
  - Carol shared that the 4th 3MT Workshop will be on Monday, February 1st from 5-6:30pm with Andres Montenegro called “Look at This!” about PowerPoint Slide Design.
  - Carol shared that there will also be 3MT Workshops on Voice with Kevin Stoller and Jeff Casazza and a Fine Tuning Workshop that will include Steve Carr on Thursday, February 25th.
- Jack Patton, Executive Director, Marketing Communications presented “Partnering with Marketing”:
  - Jack explained the function, structure, roles and responsibilities of Marketing Communications.
Jack shared that ipfw.edu/mc is their hub for finding information. He also said that templates can be found at ipfw.edu/templates.

The Marketing Specialist that works with OGS is Kathryn Hopkins and Susan Alderman is the Marketing Specialist for the academic departments – they are our points of contact.

Carol said that we are in the process of working on our identity and the deadline has been moved to January to complete photography and requests for bullet points from each of the colleges and programs. Carol shared that the turnaround needs to be very quick.

A new web person will be starting December 1st to work with Bart.

- Carly Thompson shared a commercial that she wrote which is part of a Title IX video:
  - The taping of the Title IX video was just completed and it will be a requirement for all students to view.

- Barton Price, Director of the Centers for Academic Success and Achievement shared that CASA is in the process of adding GA’s to do tutoring and supervising of undergraduate tutors in the Math and Writing Centers.

- Carol shared recent Graduate Assistantship announcements:
  - Carl Drummond announced on Monday this week “In keeping with changes made to undergraduate financial aid for AY 15-16 the following changes will be instituted for IFA given to students who have been awarded a GTA, university funded GRA, or GAA. These changes will go into effect for AY 16-17.
    - For students assigned a ½ time GTA/GRA/GAA IPFW will provide a scholarship (discount) of $4000 per academic year.
    - For students assigned a ¼ time GTA/GRA/GAA IPFW will provide a scholarship (discount) of $2000 per academic year.
    - Tuition and fees above those amounts will be the responsibility of the student.
    - These discount levels will apply equally to all students irrespective of resident status and will be applied against the appropriate tuition and fee schedule.”
  - On Tuesday this week Carl announced “we will implement the $4,000 and $2,000 fee remit levels for Fall 2017.” “...those levels will apply to all students independent of place of origin.”
  - This cutting of IPFW’s overall financial aid was recommended by consultants.
  - Carol said Carl has not indicated that he will change his decision but she is asking each of the Graduate Directors to provide data regarding how many international GA’s they currently have and how many credit hours they are taking, as well as, how much revenue is being generated by the courses they are teaching to create a plan to present to Carl.
• Upcoming Graduate Director Meetings in 2015:

  Cancelled: Monday, December 7th, 2-3pm, KT 178

The meeting was adjourned at 2:30 pm.

Submitted by: Brenda Blazier, Office of Graduate Studies