Mission Statement

The conversion from PLUS2000 to Banner2000 was proposed to accomplish three long-term objectives: to reduce recurring technology support costs by eliminating the mainframe; to move the campus into a client/server computing environment for greater flexibility in responding to computing needs and for reduced application development time; and to position the student information system to take advantage of expected future developments.

Banner Project Steering Committee and Project Teams

Frank Borelli, Vice Chancellor of Student Affairs is the Executive Sponsor of the Banner Project and the Banner Steering Committee Members are:

- Mark Franke  
  Assistant Comptroller and SIS Director  
  (Project Director)
- John Rees  
  Manager of Applications Programming, IT Services
- Bob Kostrubanic  
  Director of IT Services
- Carol Isaacs  
  Director of Admissions
- Jim Moore  
  Associate Dean of BMS
- Laurie Herbrand  
  Associate Director of ACCS
- Frank Guzik  
  Associate Director of Admissions
- Kevin Browne  
  Registrar
- Patrick McLaughlin  
  Associate Registrar
- Pam Michalec  
  Bursar
- Jane Loomis  
  SPEA Undergraduate Student Coordinator
- Patrick McLaughlin  
  Associate Registrar
- Pam Michalec  
  Bursar
- Jane Loomis  
  SPEA Undergraduate Student Coordinator

Project teams have been designated to initiate process-mapping and development of the new system — an expected 18-month project. The nine project teams include: Academic Advising, CAPP, Admissions, Bursar, Financial Aid, Registrar, Housing, Technical, Communication, and Training.

IT Services Staffing Changes

Carolyn Mourey and Julie Litmer Schwaller have resigned their programming positions in IT Services to accept the positions of Banner Business Analysts. The resulting programming vacancies are in the process of being advertised and filled. Additionally, IT Services has redesigned, posted, and filled two key positions that will facilitate the move to a client/server environment.

Jim Richardson (left) has moved from his former position as IBM Systems Programmer to become the DBA (Database Administrator).

Larrie Stoffer (right) has moved from his former position as Senior Programmer/Analyst to be the new DBUA (Database Usage Analyst).

These two redesigned positions are key to the transition from a mainframe to a client/server based computing environment and will prepare IPFW to implement future technologies in addition to the new Banner system.

More information can be found at:

Moving to GroupWise...

Admissions Makes Smooth Transition  
By Scott Vitz

Misery, dread, terror, dismay, fear, GroupWise. Change, like nothing else, has the capacity to frighten strong, smart, stable people; yet, it often benefits those willing to embrace it. In November, IT Services began moving campus users from cc:Mail to GroupWise, a change that has made (Continued on page 2)
many uneasy. Several staff members from the Admissions Department, which moved on December 19, were among the horrified as that day approached.

I asked Frank Guzik to comment on any concerns he might have had. He replied, "Scott, I think the conversion went very well. Having the office staff trained as a group was very helpful as they all heard the same presentation and worked through issues together. Knowing that the IT staff was going to be here that morning really eased people's nervousness."

In response to my questions, Suzanne Echtenkamp replied, "We were positive and well prepared to begin with so it wasn't a problem. We were looking forward to view multiple calendars, and that is working out very well."

Preparation can eliminate most of the apprehension and facilitate many of the benefits associated with this change. To this end, IT Services is providing extensive hands-on GroupWise training and explicit, step-by-step documentation of the processes necessary to convert cc:Mail information to GroupWise. Moreover, numerous Web pages have been dedicated for this purpose (http://www.its.ipfw.edu/groupwise/) and a team of IT Services staff will be present to assist your department the morning you move. As your department’s move date nears and passes (visit Web address above to assist your department the morning you move), consider the following to encourage a smooth transition:

Training:
- **cc:Mail 6 Archiving - cc:Mail 8 Archiving**
  These sessions will teach you how to archive your cc:Mail (necessary before converting your existing mail messages to GroupWise) and introduce you to the conversion utility used to translate your archives to GroupWise.

- **GroupWise Basics**
  These sessions will introduce you to the GroupWise interface and many of the common features you will need to use. The GroupWise mailbox, archives, calendar, and address book are among the many topics discussed. The trainers will attempt to tailor these sessions to your department’s needs.

Documentation:
- **Worksheet/Checklist**
  This document is a checklist that includes brief instructions for the processes you will need to perform in preparation for the move. Archiving mail and saving your Internet addresses, calendar appointments, and Organizer address book as files are covered.

- **Pre-MOVE Packet**
  This includes illustrated, step-by-step instructions for preparing your mail, Internet addresses, Organizer calendar appointments, Organizer address book, and personal mailing lists for conversion to GroupWise.

- **Post-MOVE Packet**
  This includes illustrated, step-by-step instructions for running the conversion utilities for the processes covered in the Pre-MOVE Packet (see above), as well as your first network login, your GroupWise installation, and changing passwords.