MAP Center: Study Session Policies

Goal: The MAP Center Study Tables are available to all student-athletes and are designed to maximize the level of academic responsibility and independence of student-athletes while providing focused study time.

Study Tables are located in the MAP Offices-Gates Center Room 101 and are supervised by study table monitors. Study table monitors are MAP employees and are required to report any non-compliance of study table guidelines. Student-athletes are expected to comply with monitors’ study table instructions.

Required Attendance:
- All first semester Freshmen
- Transfers during their first IPFW semester. (May be subject to discretion of athletic academic advisor)
- PASS participants (Term GPA below 2.5) based on the recommendation of their academic advisor.

Required Hours:
- Freshmen and Transfer students: 6 hours per week
- Continuing students with 2.3 – 2.49 GPA: 6 hours per week
- Continuing students with 2.0 - 2.29 GPA: 8 hours per week
- All students with a GPA below 2.0: 10 hours per week

NOTE: Some coaches also require additional weekly study table hours.

All student-athletes are welcome to use the study table area.

Check-In At MAP Study Table:
- It is necessary to bring your student ID. You will need to check in and out using the card reader.
- You are required to turn in your IPFW ID and cell phone to the study table monitor when you check in, these items will be returned when you check out.

Guidelines:
- Minimum amount of time is ONE hour. You will not receive credit for sessions of less than one hour.
- Be prepared to focus on academics, bring enough class materials to study for the entire session.
- The study table room is a QUIET AREA for studying only: No talking. No music. Headphones are permitted for academic purposes only, and only with the Monitor’s notification and approval.
- Absolutely no food of any kind is allowed in the study table area.
- MAP Center Computers: Internet use will be monitored to insure compliance with state and federal laws as well as IPFW university policies governing use of institutional computers.
- Personal laptops are allowed, but only for legitimate academic purposes. Web surfing and visiting social networking sites such as Facebook, Twitter, etc. will NOT be tolerated.
- Coaches and administrators will be notified of any failure to comply with the above guidelines. You will be asked to leave if you do not comply with any of the check-in procedures or guidelines.

Supplemental Study Table Hours:
- All supplemental hours must be submitted no later than noon on Monday to be included in the weekly total.
- CASA: The Writing Center, The Spot and one-on-one tutoring (Half-hour minimum required)
- Supplemental Instruction (SI): Attend SI and return a signed attendance note from the instructor
- Labs: Language Lab and Engineering Lab, return a signed attendance note from the lab monitor
- MAP Group Study Area: A group study area is available in Gates Center 101A; to reserve the room call (260)481-0332. (Your group must include at least 1 student-athlete.)
- Other Study Group Sessions: Any group study meeting outside of the Study Table room, requires prior approval by the MAP Center Advisors.

(Revised on August 1, 2012)