Transfer students must see an advisor regarding validation of transfer credits, and all students are responsible for knowing degree requirements/prerequisites.

**Admission Requirements for Major:**

- Complete a minimum of 60 degree-applicable credits and attain a cumulative GPA of 2.00
- Complete the pre-business courses (BOLD courses) with a 2.5 GPA (original and repeat grades from IPFW and all IU campuses are counted)
- Repeat no more than two of the pre-business courses, and if a course is repeated it may be repeated only one time.
- Earn a grade of C- or better in each pre-business course (BOLD courses below)
- Complete a minimum of 300 points in the Passport to Success Program (points for transfer students may be prorated)

After admission: You must earn a grade of C- or better in each Business and Economics course.

**General Education Guide:**

Business majors **may not** count any BUS, OLS, or ECON courses toward General Education credits (unless noted). Beware of courses with overlapping course content that will not count such as BUS A200 and ECON E200. General Education electives may come from any of the Ways of Knowing.

********In order to receive this degree you must also complete the Passport to Success Program**********

**1. General Education (must earn a C- or better in each Gen Ed course)**

- Foundational Intellectual Skills (9 credits)
  - ENG W131 Elementary Composition
  - COM 11400 Fundamentals of Speech
  - MA 22900 Calculus

- Scientific Ways of Knowing (3 credits)
  - *see back for list of approved classes*

- Social and Behavioral Ways of Knowing (3 credits)
  - PSY 1200 Elementary Psychology
  - Or SOC S161 Principles of Sociology (take one)

- Humanistic and Artistic Ways of Knowing (3 credits)
  - PHIL 11100 Ethics

- Interdisciplinary/Creative Ways of Knowing (3 credits)
  - Select one from following list:
    - INTL I200, LGBT 20000, LING L360, OLS 45400,
    - REL 11200, SOC S109; any 1st or 2nd semester EALC,
    - FREN, GER, NELC, SPAN

- Capstone Experience (3 credits)

- General Education Electives (9 credits)

- Additional Requirements (9 credits)
  - COM 32300 Business & Professional Speaking
  - ENG W233 Intermediate Expository Writing
  - ENG W331 Business & Administrative Writing

- Credits Required 42 - Credits Completed ____ = Credits Remaining ____

**2. Free Elective Credits to reach total of 120 required for degree**

Accounting & Finance = 8, Economics = 17, Management & Marketing = 11

- __________
- __________
- __________
- __________
- __________
- __________
- __________

- It is not necessary to complete all General Education courses before beginning your major courses. It is recommended that a few are saved for Junior & Senior year to aid with schedule flexibility.

**3. Business & Economics Core (46 credits)**

- BUS J100 Intro to College & Business Careers (1 cr)
- BUS A201 Financial Accounting
- BUS A202 Managerial Accounting [P: A201]
- BUS K201 Computers in Business
  - [P: placement test, BUS K200, or ETCS 10600]
- BUS L203 Commercial Law I
- ECON E201 Microeconomics [P: MA 15300]
- ECON E202 Macroeconomics [P: E201]
- ECON E270 Statistical Theory in Econ & Bus [P: MA 22900]
- BUS J200 Business Degree Seminar (0 cr)*
  - (Online seminar should be taken the semester you are completing your last pre-business class)
- BUS F301 Financial Management
- BUS M301 Marketing Management
- BUS P301 Operations Management
- BUS Z302 Managing & Behavior in Organizations
- BUS K211 Management of Information Tech [PorC: F301 & P301]
- BUS W404 Social, Legal, Ethical Implications of Bus Decisions
  - [P: F301, M301, P301, Z302] Senr
- BUS W430 Organizations and Org Change [P: Z302] Senr
- BUS J401 Administrative Policy [P: F301, M301, P301, Z302] Senr

Credits Required 46 - Credits Completed ____ = Credits Remaining ____

**4. Major (15-24 Credits)**

- BUS A311 __________ ECON E321 __________ BUS F305 __________ BUS D300 __________ BUS D300
- BUS A312 __________ ECON E322 __________ BUS F310 __________ BUS K327 __________ BUS M303
- BUS A317 __________ ECON E406 __________ BUS F345 __________ BUS Z440 __________ BUS M450
- BUS A325 __________ ECON E ________ BUS F494 __________ BUS ________ BUS M450
- BUS A328 __________ ECON E ________ BUS A325 __________ BUS ________ BUS M450
- BUS A423 __________ ECON E ________ BUS A325 __________ BUS ________ BUS M450
- BUS A424 __________ ECON E ________ BUS A325 __________ BUS ________ BUS M450
- Select 3: __________ ILCS I350 __________ ILCS I350

Credits Required ____ - Credits Completed ____ = Credits Remaining ____

Econ Electives are any 300-400 level ECON course.

Finance Electives are any 300-400 level BUS course starting with F or ECON E322.

Management electives are any 400 level BUS course starting with D, K, P, W or Z or M426.

Marketing electives are 400 level BUS course starting with M or E-Business and D490.

Double majors in Management and Marketing may not use the same elective course for both majors.

All four electives need to be distinctly different courses.

Details relevant to the Major courses are available in Doerner School of Business channel on the Academics tab in my.ipfw.edu.
Classes that satisfy all required learning outcomes for Scientific Ways of Knowing -
Classes without labs: ANTH B200, AST A100, BIOL 32700, CHM 12000; GEOG G107, GEOG G109, GEOL G100, GEOL G103 (online), GEOL G104, GEOL G210, PHYS 11500
Classes with required labs: CHM 11100, CHM 11500, GEOL G103, PHYS 15200, PHYS 21800, PHYS 22000
*Business majors are not required to take a lab class but if you choose to take a class with a required lab, you must complete the required lab. If you opt to take a science class that is not on the list above, then you will have to take another Scientific Ways of Knowing class as a general education elective that satisfies any missing outcomes.*

Our new myBLUEprint degree audit system is now available for students to use! To log in, please go to the Enrollment tab and look for the myBLUEprint box (right below the Registration Tools box in the upper left corner). You will need to log into myBLUEprint with your myIPFW user name and password when you click on the Login link.

If you are entering or re-entering IPFW for the fall 2013 semester, your requirements have not yet been finalized in myBLUEprint, due to last minute changes to our General Education program. These changes were mandated by the state of Indiana for students entering Indiana universities this fall. Your worksheet in myBLUEprint should reflect the fall 2013 requirements by the time you need to register for spring 2014 classes. You will be hearing more about this from your advisor.

For more information about myBLUEprint, please see the FAQ for Students that can be found at http://new.ipfw.edu/offices/registrar/faqs/degreeworks-faq-students.html.

**FAQ and REGISTRATION ERRORS**

Q: While attempting to register for a certain class, I’m getting a Pre-req or test score error, what does this mean?
A: You have not taken the needed pre-requisite or placement test for this course. To find out what the pre-requisite course is, click on the CRN number (in blue) and then click on the course title.

Q: While attempting to register for a certain class, I’m getting a Major, Minor, or Concentration Restriction error, what does this mean?
A: You are attempting to register for an upper level business course before you have been admitted into the upper level business program. Before you are able to take these courses you must complete all pre-business classes and fill out a Request for Admission to Upper Level Program form online at http://new.ipfw.edu/departments/business/resources/changestattable.html

Q: While attempting to register for a certain class, I’m getting a Class Standing Restriction error, what does this mean?
A: You have not earned the appropriate class standing (Sophomore ≥ 30 credits, Junior ≥ 60 credits, Senior ≥ 90 credits) to take this course. If you are only 1 or 2 credits short, contact your advisor to see if an over-ride can be given.

Q: While attempting to register for a certain class, I’m getting a Time Conflict registration error, what does this mean?
A: You are already enrolled in a course that meets at this time.

Q: While attempting to register for a certain class, I’m getting a Department Permission or Instructor Permission error, what does this mean?
A: You must receive permission from the department or the instructor of this particular course before enrolling in it.

A: While attempting to register for a certain class, I’m getting an error that I must also take another class, what does this mean?
Q: The specific section of this course is part of a Learning Community or is being “team taught” with another class. In order to enroll in this section of this course, you must enroll in all of the course sections that are linked together. To do this, enter the CRN #’s for each section in the boxes at the bottom of the registration screen and click “submit changes.”

Q: What does it mean if I have a hold on my account?
A: Holds refer to the restriction of a student’s eligibility to enroll in classes and must be removed by the department that placed the hold. To find out why you have a hold, look on the bottom left column of the enrollment tab and click on “Holds.”

Q: How can I get into a class that is already full?
A: Your advisor cannot sign you into a closed class without the instructor’s permission. Most classes have a waitlist. If there is a waitlist, you may put yourself on the waitlist. However, if there is no waitlist you must first contact the instructor and ask if he/she would be willing to sign you into the full class. An email granting permission for you to enroll must be sent from the instructor to your advisor before your advisor will enroll you.

Q: How do I schedule an appointment with my advisor?
A: You may schedule an appointment online by going to http://new.ipfw.edu/departments/business/resources/advisortrac.html