In the event of an exposure incident, two forms must be completed: 1) the Employer’s First Report of Injury worksheet for the clinical site records, and 2) this form as required by OSHA for the University. This form is intended to evaluate the control methods used to prevent employee exposure.

**Name of Person Exposed**_____________________________ **Incident Date**_________________

**Location of Incident**________________________________ **Incident Time**_________________

**Exposure Type (please check):**

- sharps injury _______________________________
- needle stick _______________________________
- splash to mucous membranes _______________
- broken skin contact _______________________
- Other ________________________________

**Identification of Potentially Infectious Material(s):** __________________________________________

**Description of Incident:** __________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________

**Witnesses to Incident:** ___________________________________________________________________

**Describe engineering and work practice controls in use:** _______________________________________

**Describe protective equipment in use:** ______________________________________________________

**What is responsible for the failure of these controls?** _______________________________________

**What changes need to be made to prevent reoccurrence?** ________________________________

**Has the exposed individual been advised to seek medical attention?** _______________________

Report prepared by _________________________________ **Position**__________________________

Exposed individual’s signature to indicate concurrence with report_____________________________

**Copies to:**
Radiological and Environmental Management (SB G50)
Department Representative
Exposed Individual
Dean, College of Health and Human Services
Radiological and Environmental Management 481-5744